

HR Sub-Committee Meeting
Wednesday, May 6, 2026 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:02Pm)

Present: Erbes, Miller, Snyder

Also Present: Josh Barringer, Joni Baley, Marsha Cascio Hale, David Marks

Approval of Minutes

I. 2026-404 Approval of April 23, 2026, Meeting Minutes

A motion was made by Snyder, seconded by Miller, to approve the April 23, 2026, Meeting Minutes. The motion passed by unanimous vote.

Chair's Report

Old Business

II. 2026-405 Approval of Affirmative Action Plan

A motion was made by Snyder, seconded by Miller, to approve the affirmative action plan with changes being made to elected official numbers corrected, demographics being updated or removed and the organizational chart being updated to include animal control in a landscape format to be larger and easier to read. The motion passed unanimously by a roll call vote.

III. 2026-406 Artificial Intelligence Use Policy

The committee had an in-depth conversation about a County AI Policy. Erbes shared with the committee that an outside attorney was ready to look at a draft of the completed AI policy for suggested changes when completed. Marks suggested privacy and information security policies for the county. There was also a discussion of an AI policy letter to send via email to county employees as an urgent explanation of what AI is and the county restricting the use of AI programs by employees. Barringer was asked to add the financial cost/liability of a breach in the letter.

New Business

Executive Session

Adjourn

Erbes ajourned the meeting at 612pm

[MIN_SIGNATURES]