

**HR Sub-Committee Meeting
Wednesday, December 3, 2025 5:00 PM
Jackson County Sheriff's Office Conference Room**

Call to Order

(5:15pm)

Present: Erbes, Miller, Snyder

Also Present: County Administrator, Jennifer Witthoft

Approval of Minutes

I. 2025-1136 Approval of October 01, 2025, Meeting Minutes

A motion was made by Miller, and seconded by Snyder to approve the October 01, 2025, Meeting Minutes. The motion carried by unanimous vote.

Chair's Report

Old Business

II. 2025-1139 Affirmative Action Plan EEO Officer

Discussed the process for putting together an as-needed board, similar to a merit system. They will need by-laws, what they will do, can't do, and NOT going to do. The staff will do some research and bring it to the next meeting.

III. 2025-1138 Social Media Policy

Discussed social media and what County entities used the platform. Looking into if there should be some kind of wording in policies when it comes to AI, ChatGPT, and any other social media platform. Requested the Computer Services Manager to attend or provide an opinion on the use of AI in County Government.

New Business

Executive Session

Adjourn

(5:47)

A motion was made by Miller, and seconded by Snyder, to adjourn the meeting. The motion passed by unanimous vote.

[MIN_SIGNATURES]