

Finance and Administration Committee Meeting
Monday, July 7, 2025 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:02pm)

Present: Snyder, Rendleman, Erbes, Battrell, Bost

Absent: Comparato, Ikner

Also Present: Cleta Shirley, Kevin Lister, Chad Hill, Kevin Kern, Jacob Jansen, Brent Williams, Mitch Burdick, Jan Phillips, Mary Beth Varner, Joni Bailey, Marsha Cascio-Hale, Liz Stevenson, Robert Burns, Rhett Bartke

Approval of Minutes

I. 2025-710 Approval of June 09, 2025, Minutes

A motion was made by Battrell, seconded by Rendleman, to approve the June 09, 2025, Minutes as presented. The motion carried by unanimous vote.

Chair's Report

Insurance

II. 2025-707 Work Comp Agent

The committee had a lengthy discussion regarding going out for bid for a new work comp agent. SRM was present and answered questions, noting that they were interested in becoming the county's new work comp agent. The committee discussed the options and decided to have the County Administrator notify the current broker of the possible change and to offer to discuss the matter at the next Finance meeting.

III. 2025-711 Payment of HOPE Trust Dental & Vision Claims in the amount of \$8,552.19

A motion was made by Rendleman, seconded by Battrell, to approve payment of HOPE Trust Dental & Vision Claims in the amount of \$8,552.19. The motion carried by unanimous vote.

IV. 2025-712 Payment of HOPE Trust Medical Administration Claim in the amount of \$332,264.00

*A motion was made by Erbes, seconded by Rendleman, to approve payment of HOPE Trust Medical Administration Claim in the amount of \$332,264.00. The motion carried by the following roll call vote: **YES** (5): Snyder, Rendleman, Erbes, Battrell, Bost **Absent** (2): Comparato, Ikner*

Finance

V. 2025-709 Approval of On-Demand Claims in the amount of \$17,425.50

A motion was made by Rendleman, seconded by Bost, to approve the On-Demand Claims in

the amount of \$17,425.50. The motion carried by unanimous vote.

VI. 2025-713 Highway Budget Adjustment

*Burdick explained the adjustment and answered questions from the committee. He included a detailed description of the adjustment in the meeting packet. A motion was made by Rendleman, seconded by Battrell, to approve the Highway Budget Adjustment. The motion carried by the following roll call vote: **YES** (5): Snyder, Rendleman, Erbes, Battrell, Bost **Absent** (2): Comparato, Ikner*

VII. 2025-714 Heartland Annual Maintenance Agreement

*The County Administrator reviewed the agreement with the committee noting that the recommendation was for the \$12,580 which would include maintenance training for the courthouse maintenance staff on the new HVAC equipment. The committee discussed the item briefly. A motion was made by Rendleman, seconded by Erbes, to approve the Heartland Annual Maintenance Agreement in the amount of \$12,580.00. The motion carried by the following roll call vote: **YES** (4): Snyder, Rendleman, Erbes, Bost **NO** (1): Battrell **Absent** (2): Comparato, Ikner*

VIII. 2025-715 Auditor RFP

The County Administrator commented that it was time to go out for bid for a new auditor, as the current contract will not be in effect next year. The committee discussed the item briefly and asked various questions. A motion was made by Rendleman, seconded by Bost, to approve the Auditor RFP. The motion carried by unanimous vote.

IX. 2025-716 County Grocery Tax

This item was not discussed and will move to the August Finance meeting agenda.

X. 2025-717 Taxpayer Late Penalty Ordinance

Treasurer Stevenson commented that the way the ordinance reads currently, it would allow her to waive late fees for a period of time for those affected by the Grand Tower recapture provision. The committee discussed the fact that this ordinance limited the ability to waive fees only to the people of Grand Tower and not everyone in the county. A motion was made by Rendleman, seconded by Erbes, to authorize the State's Attorney's Office to make language changes as required to include all taxpayers in the county and to insert language regarding tax bill increases greater than 50%. The motion carried by unanimous vote.

XI. 2025-718 Integrity Investment Fund, LLC, et al - Authority to Propose Settlement on Behalf of County Defendants

This item was discussed in executive session.

XII. 2025-725 Integrity Investment Fund, LLC, et al - Authority to Retain the Services of Outside Counsel to Represent County Defendants

This item was discussed in executive session.

XIII. 2025-726 Authority to Retain Services of Outside Counsel to Review Coverage Decision by ICRMT/IPMG

This item was discussed in executive session.

XIV. 2025-719 Cash Summaries by Bank

This item was informational only.

XV. 2025-720 Revenue and Expense by Department

This item was informational only.

XVI. 2025-721 County General Fund 101 Summary

This item was informational only.

Labor

XVII. 2025-722 AFSCME Courthouse Contract

This item was discussed in executive session.

Old Business

New Business

Executive Session

XVIII. 2025-724 Executive Session under 2 (c) 2 & 11 of the Illinois Open Meetings Act to discuss Collective Bargaining and Litigation

*A motion was made by Bost, seconded by Rendleman, to enter into Executive Session under 2 (c) 2 & 11 of the Illinois Open Meetings Act to discuss Collective Bargaining and Negotiation. The motion carried by the following roll call vote: **YES** (5): Snyder, Rendleman, Erbes, Battrell, Bost **Absent** (2): Comparato, Ikner*

Adjourn

(6:57pm)

A motion was made by Erbes, seconded by Bost, to adjourn the meeting. The motion carried by unanimous vote.

[MIN_SIGNATURES]