

HR Sub-Committee Meeting
Wednesday, August 6, 2025 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:00pm)

Present: Erbes, Miller, Snyder

Also Present: Brian Chapman

Approval of Minutes

I. 2025-787 Approval of June 18, 2025, Meeting Minutes

A motion was made by Miller, seconded by Snyder, to approve the June 18, 2025, Meeting Minutes. The motion carried by unanimous vote.

II. 2025-788 Approval of July 02, 2025, Meeting Minutes

A motion was made by Miller, seconded by Snyder, to approve the July 02, 2025, Meeting Minutes. The motion carried by unanimous vote.

Chair's Report

Erbes reported that he was unable to have a representative from the State's Attorney's office attend the meeting.

Old Business

III. 2025-789 HR Policy Discussion

IV. 2025-790 Affirmative Action Plan

Erbes commented that he wanted to continue moving forward with the Affirmative Action Plan. The committee had no discussion on this agenda item.

New Business

The committee discussed what items they would like to work on in future meetings, including a social media policy. They all agreed they would like an update on job descriptions from department heads. Erbes commented that he would like to invite Josh Barringer to the next HR subcommittee meeting to discuss social media. The committee also agreed to have the board staff reach out to department heads to inquire about whether they have a social media policy they use and what input, if any, they would like to offer on the topic.

Executive Session

Adjourn

(5:40pm)

A motion was made by Snyder, seconded by Miller, to adjourn the meeting. The motion carried by unanimous vote.

[MIN_SIGNATURES]