

**HR Sub-Committee Meeting
Tuesday, March 4, 2025 5:00 PM
Jackson County Sheriff's Office Conference Room**

Call to Order

(5:00pm)

Present: Erbes, Miller, Snyder

Approval of Minutes

I. 2025-312 Approval of February 05, 2025, Minutes

A motion was made by Miller, seconded by Snyder, to approve the February 05, 2025, Minutes as presented. The motion carried by unanimous vote.

Old Business

II. 2025-313 Affirmative Action Plan Update

The County Administrator presented the committee with an updated DRAFT AAP document. This document included the changes that the committee has been working on over the last several months. The County Administrator asked the committee to take the document home to read through it and bring back any changes or suggestions to the next HR subcommittee meeting. The committee also discussed different items they could begin to work on and update. The County Administrator commented that she would send the county's personnel policy out to the committee for review and suggestions for updates/additions. Erbes commented that he would be happy to send the personnel policy to IMFK for review and suggestions.

New Business

Executive Session

Adjourn

(5:47pm)

A motion was made by Snyder, seconded by Miller, to adjourn the meeting. The motion carried by unanimous vote.

[MIN_SIGNATURES]