

**Finance and Administration Committee Meeting
Thursday, November 14, 2024 5:00 PM
Jackson County Sheriff's Office Conference Room**

Call to Order

(5:00pm)

Present: Battrell, Snyder, Comparato, Ikner, Erbes

Absent: Bost, Rendleman

Also Present: Kevin Lister, Mary Beth Varner, Lee Kersten, Brian Chapman, Cleta Shirley, Joni Bailey, Chad Hill, Liz Stevenson, Tamiko Mueller

Approval of Minutes

I. 2024-949 Approval of October 7, 2024, Meeting Minutes

A motion was made by Ikner, seconded by Snyder, to approve the October 7, 2024, Meeting Minutes as presented. The motion carried by unanimous vote.

II. 2024-950 Approval of October 9, 2024, Budget Hearing Minutes

A motion was made by Battrell, seconded by Snyder, to approve the October 9, 2024, Budget Hearing Minutes as presented. The motion carried by unanimous vote.

Chair's Report

Insurance

III. 2024-926 Work Comp Update

The County Administrator commented that a few previously authorized settlements had been completed.

IV. 2024-951 Payment of HOPE Trust Dental & Vision Claims in the amount of \$12,293.84

A motion was made by Battrell, seconded by Ikner, to approve Payment of HOPE Trust Dental & Vision Claims in the amount of \$12,293.84. The motion carried by unanimous vote.

V. 2024-952 Payment of HOPE Trust Medical Administration Claim in the amount of \$280,316.00

*A motion was made by Snyder, seconded by Battrell, to approve the payment of HOPE Trust Medical Administration Claim in the amount of \$280,316.00. The motion carried by the following roll call vote: **YES** (5): Battrell, Snyder, Comparato, Ikner, Erbes **ABSENT** (2): Bost, Rendleman*

Finance

VI. 2024-927 Payment of Board Member Travel Expenses

*A motion was made by Ikner, seconded by Snyder, to approve payment of Board Member Travel Expenses in the amount of \$4,603.52. The motion carried by the following roll call vote: **YES** (5): Battrell, Snyder, Comparato, Ikner, Erbes **ABSENT** (2): Bost, Rendleman*

VII. 2024-928 Approval of On-Demand Claims in the amount of \$469,824.63

*The County Administrator reviewed the items in the On Demand report. A motion was made by Snyder, seconded by Battrell, to approve On-Demand Claims in the amount of \$469,824.63. The motion carried by the following roll call vote: **YES** (5): Battrell, Snyder, Comparato, Ikner, Erbes **ABSENT** (2): Bost, Rendleman*

VIII. 2024-953 Delinquent Tax Resolution 2024-65 Permanent Parcel #02-25-262-015
Delinquent Tax Resolution 2024-66 Permanent Parcel #10-20-228-011
Delinquent Tax Resolution 2024-67 Permanent Parcel #09-32-478-002
Delinquent Tax Resolution 2024-68 Permanent Parcel #14-04-333-001
Delinquent Tax Resolution 2024-69 Permanent Parcel #14-04-333-017
Delinquent Tax Resolution 2024-70 Permanent Parcel #14-04-396-029
Delinquent Tax Resolution 2024-71 Permanent Parcel #14-04-453-005
Delinquent Tax Resolution 2024-72 Permanent Parcel #14-04-457-021
Delinquent Tax Resolution 2024-73 Permanent Parcel #14-05-432-010
Delinquent Tax Resolution 2024-74 Permanent Parcel #14-08-251-012
Delinquent Tax Resolution 2024-75 Permanent Parcel #14-08-252-011
Delinquent Tax Resolution 2024-76 Permanent Parcel #14-10-102-010
Delinquent Tax Resolution 2024-77 Permanent Parcel #05-05-328-005
Delinquent Tax Resolution 2024-78 Permanent Parcel #15-16-326-011

A motion was made by Erbes, seconded by Snyder, to approve Delinquent Tax Resolution 2024-65 through 2024-78. The motion carried by unanimous vote.

IX. 2024-954 Resolution 2024-79 State's Attorney Appellate Prosecutor Resolution

ASA Bailey briefly reviewed the resolution with the committee and explained why it was necessary. A motion was made by Battrell, seconded by Erbes, to approve Resolution 2024-79 State's Attorney Appellate Prosecutor Resolution. The motion carried by unanimous vote.

X. 2024-955 Courts Budget Adjustment in the amount of \$963.14

The County Administrator explained what the budget adjustment was for. A motion was made by Battrell, seconded by Snyder, to approve the Courts Budget Adjustment in the amount of \$963.14. The motion carried by unanimous vote.

XI. 2024-956 County Board Budget Amendment in the amount of \$3,522,698.64

*The County Administrator explained this budget amendment and answered questions from the committee regarding courthouse repairs. A motion was made by Erbes, seconded by Ikner, to approve the County Board Budget Amendment in the amount of \$3,522,698.64. The motion carried by the following roll call vote: **YES** (5): Battrell, Snyder, Comparato, Ikner, Erbes **ABSENT** (2): Bost, Rendleman*

XII. 2024-963 Sheriff's Office Budget Adjustments

*Burns explained each of the requested budget adjustments for the Sheriff's department. A motion was made by Erbes, seconded by Snyder, to approve the Sheriff's Office Budget Adjustments. The motion carried by the following roll call vote: **YES** (5): Battrell, Snyder, Comparato, Ikner, Erbes **ABSENT** (2): Bost, Rendleman*

XIII. 2024-957 Cash Summaries by Bank

No update was given.

XIV. 2024-958 Revenue and Expense by Department

No update was given. Ms. Stevenson answered various questions from the committee.

XV. 2024-959 County General Fund 101 Summary

No update was given. Ms. Stevenson answered various questions from the committee.

Labor

Comparato commented that AFSCME Courthouse labor negotiations were about to begin and that he would update the committee as needed.

Old Business

Ms. Stevenson gave an update on the Grand Tower payments to the committee.

New Business

Executive Session

Adjourn

(5:32pm)

A motion was made by Ikner, seconded by Snyder, to adjourn the meeting. The motion carried by unanimous vote.