

HR Sub-Committee Meeting
Wednesday, December 4, 2024 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:06pm)

Present: Erbes, Miller, Snyder

Approval of Minutes

I. 2024-1021 Approval of November 6, 2024, Meeting Minutes

A motion was made by Miller, seconded by Snyder, to approve the November 6, 2024, Meeting Minutes. The motion carried by unanimous vote.

Old Business

II. 2024-1022 Affirmative Action Plan Update

The County Administrator and Chair discussed the conversation from the last subcommittee meeting regarding working on the checklist that is provided in the meeting packet and reviewing a few questions at a time. She reviewed item #3, which included non-discriminatory language in labor contracts, and suggested the subcommittee include language from all the contracts when updating the County's policy. The County Administrator and Chair continued the discussion and reviewed item #4, which included EEO Data. She explained the definitions of job categories to the subcommittee and answered various questions. She commented that if it was OK with the group, they could discuss workforce demographics at the next meeting and that would tie in with the information presented at this month's meeting. The subcommittee discussed and agreed to review #1, #2, #5, and #8 from the checklist at the January meeting.

New Business

III. 2024-1023 January Meeting Date

The subcommittee discussed a potential January meeting date and decided to tentatively schedule the meeting for January 8th. Erbes also discussed giving an update from the subcommittee to either the Legislative Meeting or the full Board. It was decided for Erbes to give an update at the full December Board Meeting.

Executive Session

Adjourn

(6:18pm)

A motion was made by Snyder, seconded by Miller, to adjourn the meeting. The motion carried by unanimous vote.