

Human Resource Sub Committee Meeting
Monday, September 16, 2024 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:05pm)

Present: Erbes, Miller, Snyder

Approval of Minutes

I. 2024-789 Approval of August 15, 2024, Meeting Minutes

A motion was made by Miller, seconded by Snyder, to approve the August 15, 2024, Meeting Minutes as presented. The motion carried by unanimous vote.

Old Business

II. 2024-790 Affirmative Action Plan Update

The County Administrator commented that the data needed for the AAP update was not ready yet. She did review several items with the committee that needed answers, such as whom the EEO Coordinator will be, actionable goals, responsibilities of department heads and supervisors, and items on page 6 & 7 of the AAP DRAFT document. The committee discussed the items with the County Administrator. Committee members were asked to provide suggestions to the County Board office before the next meeting so that an updated draft could be created for discussion. Erbes asked for a consensus of the committee to have IFMK review the DRAFT document for suggestions.

New Business

III. 2024-791 October Meeting Date

After a brief discussion, the subcommittee decided to wait until November 6th for the next meeting.

IV. 2024-792 Future Discussion Items

The County Administrator asked the subcommittee to think of items that they would like to be working on in the future. Erbes asked the members to think of 2 or 3 things they would like to work on and let the County Administrator know so she could get them on future agendas.

Executive Session

Adjourn

(6:02pm)

A motion was made by Snyder, seconded by Miller, to adjourn the meeting. The motion carried by unanimous vote.