Real Property Committee Meeting
Wednesday, September 11, 2024 5:00 PM
Jacksonville County Sheriff's Office Conference Room

Call to Order

(5:00pm)
Present: Lister, Phillips, Rendleman, Peterson, Knust, Bost, Ikner
Also Present: Maureen Berkowitz, Tammy Ehlers, Mitch Burdick, Joni Bailey, Darrell Bryant, Nel Battrell, Nick Williams, Tamiko Mueller, Tanisha Graham, Brian Chapman

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Approval of Minutes

I. 2024-735 Approval of July 17, 2024, Minutes

A motion was made by Phillips, seconded by Lister, to approve the July 17, 2024, Minutes as presented. The motion carried by unanimous vote.

Communications

Peterson provided an article from the Jackson County Historical Society regarding the commemoration of the 1925 tornado. She also shared a flyer regarding an Idea of Democracy symposium. Those documents can be accessed here.

Land Use & Economic Development

II. 2024-736 Greater Egypt Regional Planning & Development Commission

Peterson reported that the executive committee met on September 10th and discussed items that included a grant for a port feasibility study, safe route to schools, bike plans, and Safe Streets 4 All.

III. 2024-737 Supervisor of Assessments

Berkowitz announced her retirement, which would be at the end of December. She commented that she had been with the County for 25 years and was ready to do something different. She asked the Board to consider appointing her Deputy Supervisor to the position since she has experience and would be able to maintain continuity and consistency within the office and position. ASA Bailey commented that she was in favor of Ms. Ehlers being appointed to the position due to her knowledge and experience. Berkowitz also reported that the Pugh Land Division that was on the agenda a few months ago was now off the table and would not be moving forward.

Peterson recognized Ms. Graham who commented that she was starting a state-of-the-art extreme action theme park in the County called Maggi Jay's and wanted to spread the word and meet some of the County officials. Graham provided a document that can be found here. Peterson asked Ms. Graham to please keep the committee posted on the progress.

IV. 2024-738 Jackson Growth Alliance

Bryant commented that his Jackson Growth Alliance update was in the meeting packet, and he highlighted a few items and answered questions from the committee.
(Bost left the meeting)

V. 2024-739 Southwest Connector Taskforce

No update was given this month.

Highway Department

VI. 2024-740 Jackson County Bike Routes

Ms. Mueller reported for Mr. Bost that there would be a bike rally on October 26th at 9am and there would be a 20-mile ride.

VII. 2024-741 Payment of Highway Monthly Claims

This item was moved to the full Board agenda. Burdick did comment that his monthly claims were higher than normal and explained why, noting that a majority of the expense was for asphalt for road maintenance.

VIII. 2024-742 County Highway Department Update

Burdick gave a brief update on the County Highway Department, including information regarding road intersection updates, chip/seal programs either being completed or scheduled, township projects, and the 2025 budget submitted. Peterson asked Burdick to please explain the next three resolution items on the meeting agenda.

IX. 2024-743 Resolution to Provide MFT Matching Funds for Royalton Road Resurfacing 20-00183-00-RS

A motion was made by Rendleman, seconded by Lister, to approve the resolution to provide MFT Matching Funds for Royalton Road Resurfacing 20-00183-00-RS. The motion carried by unanimous vote.

X. 2024-744 Resolution to Provide MFT Matching Funds for Giant City Rd/Pleasant Hill Road Intersection Reconstruction 19-00181-00-SP

A motion was made by Knust, seconded by Lister, to approve the resolution to provide MFT Matching Funds for Giant City Rd/ Pleasant Hill Road Intersection Reconstruction 19-00181-00-SP. The motion carried by unanimous vote.

XI. 2024-745 Resolution to Provide MFT Matching Funds for North Marion Street Road Reconstruction 21-00186-00-RS

A motion was made by Ikner, seconded by Rendleman, to approve the resolution to provide MFT Matching Funds for North Marion Street Road Reconstruction 21-00186-00-RS. The motion carried by unanimous vote.

County Buildings & Grounds

XII. 2024-746 Courthouse Skylight Glass Replacement

Joe Braswell (Tremco Representative) and Rick Erlinger (Weatherproofing Technologies Representative) updated the committee on the completion of the courthouse repairs. They *discussed the courthouse skylight glass replacement with the committee and answered various questions. The County Administrator commented that the grant writer had found a grant to pay for the skylight and the courthouse doors if the Board decided to use the funds. A motion was made by Rendleman, seconded by Knust, to approve the Courthouse Skylight Glass Replacement to be paid with grant funds in the amount of $16,912.55. The motion carried by unanimous vote.*

XIII. 2024-747 Courthouse Door Replacements

A discussion was had by the committee with Braswell and Erlinger regarding the courthouse door replacements. They discussed the options and work that would be needed to complete the project. (Rendleman left the meeting)
*A motion was made by Ikner, seconded by Phillips, to approve the Courthouse Door Replacements to be paid using grant funds in the amount of $86,503.02. The motion carried by the following roll call vote: **YES** (5): Peterson, Ikner, Knust, Lister, Phillips **ABSENT** (2)*

XIV. 2024-748 Master Architect Contract

*Chapman commented that the contract presented in the meeting packet was negotiated using a contractual attorney and that all the edits were included in the document for the Board to review. Mr. Williams commented that this was a basic master agreement and once approved, smaller scope of service agreements would be created based on the jobs the architect was asked to complete. The committee asked several questions from Williams and ASA Bailey. A motion was made by Knust, seconded by Ikner, to approve the Master Architect Contract. The motion carried by the following roll call vote: **YES** (5): Peterson, Ikner, Knust, Lister, Phillips **ABSENT** (2)*

Old Business

New Business

Burdick commented on two items that he asked the committee to consider being on future meeting agendas. The first item was for consideration to draft a solar ordinance, which would allow the county to be presented with information regarding any projects that were being developed in the County and would allow the Board to ask questions regarding those projects. The second item was for consideration to draft an ordinance, with a small project group made up of various department members in the County, that would allow for any large scale, commercial, or industrial projects to be presented to the County Board before the projects take place. The committee discussed the options Burdick presented. Peterson, with a consensus of the committee, agreed to put the items on the October agenda to formally request the ordinances to be drafted.

Executive Session

Adjourn

(6:37pm)
A motion was made by Phillips, seconded by Knust, to adjourn the meeting. The motion carried

by unanimous vote.