

Finance and Administration Committee Meeting
Monday, October 7, 2024 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:00pm)

Present: Comparato, Battrell, Bost, Rendleman, Snyder, Erbes

Absent: Ikner

Also Present: Robert Burns, Micheal Rossi, Mary Beth Varner, Cleta Shirley, Liz Stevenson, Kenton Schafer, Chad Hill, Joni Bailey, Matthew Hickam, Jacob Janssen, Brent Williams, Tamiko Mueller

Approval of Minutes

I. 2024-820 Approval of September 9, 2024, Minutes

A motion was made by Snyder, seconded by Battrell, to approve the September 9, 2024, Minutes as presented. The motion carried by unanimous vote.

Chair's Report

Insurance

II. 2024-817 Work Comp Insurance Renewal

*The First Mid representative, Mr. Rossi, answered various questions from the committee such as who the 3rd party administrator was and renewal cost information. A motion was made by Rendleman, seconded by Battrell, to approve the Work Comp Insurance renewal for FY25. The motion carried by the following roll call vote: **YES** (5): Comparato, Battrell, Rendleman, Snyder, Bost **ABSTAIN**: Erbes **ABSENT**: Ikner*

III. 2024-822 Payment of HOPE Trust Dental & Vision Claims in the amount of \$10,025.08

*A motion was made by Erbes, seconded by Snyder, to approve the payment of HOPE Trust Dental & Vision Claims in the amount of \$10,025.08. The motion carried by the following roll call vote: **YES** (6): Comparato, Battrell, Bost, Erbes, Rendleman, Snyder **ABSENT**: Ikner*

IV. 2024-823 Payment of HOPE Trust Medical Administration Claim in the amount of \$315,385.00

*A motion was made by Snyder, seconded by Bost, to approve the payment of HOPE Trust Medical Administration Claim in the amount of \$315,385.00. The motion carried by the following roll call vote: **YES** (6): Comparato, Battrell, Bost, Erbes, Rendleman, Snyder **ABSENT**: Ikner*

V. 2024-824 Property & Liability Insurance Renewal

Rendleman began the discussion by asking if the renewal had been submitted to legal counsel for review and asked several questions, including if the liability cap was high enough and whether the form presented was a standard form. ASA Bailey commented that she had not been requested to look over the renewal document and that she felt SRM was better suited to provide an opinion to the questions Mr. Rendleman was asking. The committee discussed the renewal and asked questions from the SRM representatives (Jacob Janssen and Brent Williams). Rendleman questioned if Erbes had a contact with UCCI to answer his questions, commenting that he preferred an independent analysis. Bailey commented that she would work with the SRM representatives to get the requested information before the next Board meeting. The County Administrator

commented that the renewal was due by November 1st. Rendleman questioned why the Board was just now seeing the information, commenting that the Board had no time to look over the information. The County Administrator informed the committee that this is the standard practice. The County receives it's annual renewal at the end of September each year. After much debate, a motion was made by Rendleman, seconded by Bost, to recommend to the full Board approving the Property & Liability Insurance renewal subject to outside review. The motion carried by the following roll call vote: **YES** (6): Comparato, Battrell, Bost, Erbes, Rendleman, Snyder **ABSENT**: Ikner

Finance

VI. 2024-818 Payment of Board Member Travel Expenses

A motion was made by Rendleman, seconded by Snyder, to approve payment of Board Member Travel Expenses in the amount of \$3,642.19. The motion carried by the following roll call vote: **YES** (6): Comparato, Battrell, Bost, Erbes, Rendleman, Snyder **ABSENT**: Ikner

VII. 2024-819 Approval of On-Demand Claims in the amount of \$132,671.06

A motion was made by Rendleman, seconded by Erbes, to approve the On-Demand Claims in the amount of \$132,671.06. Rendleman questioned the County Administrator if there were any specific items outside the ordinary items on the report, minus the ambulance payment. The motion carried by the following roll call vote: **YES** (6): Comparato, Battrell, Bost, Erbes, Rendleman, Snyder **ABSENT**: Ikner

VIII. 2024-832 ARPA Interest Allocation

The County Administrator gave a quick background of the ARPA Interest earned, commenting that the money would need to be spent, obligated, or returned by the end of the year. She noted that the interest money could be spent on anything the Board should choose, minus adding it to rainy day funds or using it for road infrastructure. Comparato commented that the money could come in handy with the upcoming budget and suggested that the committee have their discussion at the budget hearing later in the week and take no action on the item this evening. Rendleman and Battrell asked if the County Administrator could prepare a list of what is available to spend for the budget hearing discussion. The committee was in agreement.

IX. 2024-825 Delinquent Tax Resolution 2024-59 Permanent Parcel # 13-30-153-015

A motion was made by Snyder, seconded by Erbes, to approve the Delinquent Tax Resolution 2024-59 Permanent Parcel # 13-30-153-015. The motion carried by unanimous vote.

X. 2024-826 Delinquent Tax Resolution 2024-60 Permanent Parcel # 13-30-153-016

A motion was made by Bost, seconded by Battrell, to approve the Delinquent Tax Resolution 2024-60 Permanent Parcel # 13-30-153-016. The motion carried by unanimous vote.

XI. 2024-827 Delinquent Tax Resolution 2024-61 Permanent Parcel # 05-05-328-006

A motion was made by Erbes, seconded by Snyder, to approve the Delinquent Tax Resolution 2024-61 Permanent Parcel #05-05-328-006. The motion carried by unanimous vote.

XII. 2024-828 Resolution 2024-XX Fixing the Annual Salary of the County Coroner

The committee had a discussion of whether they should keep the salary listed on the resolution as is or start the salary of the new coroner at a lower rate (the new coroner will be elected this year, to begin December 1, 2024). Rendleman expressed his concern for not voting for the item due to the fact that he felt the salary should be lowered for the new coroner who may not have as much experience as the coroner who has been with the County for 28 years. After a few minutes of debate, a motion was made by Erbes, seconded by Snyder, to approve Resolution 2024-XX Fixing the Annual Salary of the County Coroner as is presented in the meeting packet. The motion carried by the following roll call vote: **YES** (6): Comparato, Battrell, Bost, Erbes, Snyder **NO**: Rendleman **ABSENT**: Ikner

XIII. 2024-829 Cash Summaries by Bank

Informational Only. No update given.

XIV. 2024-830 Revenue and Expense by Department

Informational only. No update given.

XV. 2024-831 County General Fund 101 Summary

Treasurer Stevenson reviewed the report and answered questions from the committee. She also noted that the heading should say September, not August. Rendleman questioned the river levee funds and if there were any updates. Bost asked if the Board office could provide the Board with the change in EAV handout and the limit rate per levy handout before the budget hearing later this week.

Labor

Old Business

New Business

Executive Session

Adjourn

(6:00pm)

A motion was made by Bost, seconded by Erbes, to adjourn the meeting. The motion carried by unanimous vote.