Finance and Administration Committee Meeting
Monday, June 10, 2024 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:00pm)
Present: Ikner, Bost, Snyder, Erbes
Absent: Comparato, Battrell, Rendleman
Also Present: Kevin Lister, Mary Beth Varner, Cleta Shirley, Liz Stevenson, Joni Bailey, Chad Hill

Snyder led the meeting in the absence of Comparato.

Approval of Minutes

I. 2024-467 Approval of May 16, 2024, Minutes

A motion was made by Ikner, seconded by Erbes, to approve the May 16, 2024, minutes as presented. The motion carried by unanimous vote.

Chair's Report

Insurance

II. 2024-468 Work Comp Update

The County Administrator commented to the committee that there were several work comp cases, all at various stages within the County.

III. 2024-469 Payment of HOPE Trust Dental & Vision Claims in the amount of $17,713.00

A motion was made by Erbes, seconded by Bost, to approve payment of HOPE Trust Dental & Vision Claims in the amount of $17,713.00. The motion carried by unanimous vote.

IV. 2024-470 Payment of HOPE Trust Medical Administration Claim in the amount of $319,805.00

*A motion was made by Bost, seconded by Ikner, to approve payment of HOPE Trust Medical Administration claim in the amount of $319,805.00. The motion carried by the following roll call vote: **YES (4)**: Snyder, Ikner, Bost, Erbes **Absent (3)**: Rendleman, Comparato, Battrell*

Finance

V. 2024-465 Payment of Board Member Travel Expenses

The County Administrator commented that there was a mistake with the amount noted in the *meeting packet. The committee agreed to move the item to the full Board, so the correction could be made.*

VI. 2024-466 Approval of On-Demand Claims in the amount of $22,591.64

A motion was made by Bost, seconded by Ikner, to approve the On-Demand Claims in the amount of $22,591.64. The motion carried by unanimous vote.

VII. 2024-471 GASB Audit Reports

The County Administrator began explaining the need for the new GASB Audit Reports software to help with the 2023 and future audits. She commented that the proposal in the meeting packet was for 3 years, noting that the last two years' cost would be budgeted accordingly. Stevenson commented that the reports would include regulations for leases and IT subscriptions. Snyder called for a motion to approve, and ASA Bailey commented that she felt the item listed on the agenda was not an actionable item that could be voted on. The committee discussed whether the item would need to go out for bid due to the cost of the software. Stevenson reiterated the need for the software and commented that she would work with the company to see if they would allow a 1-year contract, so the County would not have to go out for bid. ASA Bailey commented that she would work on the issue and give an opinion regarding the 3-year contract before the full Board.

VIII. 2024-472 Grand Tower Update

This item was discussed in Executive Session.

IX. 2024-473 Cash Summaries By Bank

This item was informational only.

X. 2024-474 Revenue and Expense by Department

This item was informational only.

XI. 2024-475 County General Fund 101 Summary

This item was informational only.

Labor

Old Business

XII. 2024-476 DRAFT Funding Request Form

The County Administrator commented that ASA Bailey had provided a memo with her opinion regarding the County Board's authority to spend public funds on particular projects based on requests for funding by private entities. She noted that since the committee had not had time to digest the information in the memo, they could move the item to next month's agenda if they wanted; the committee agreed. Erbes made a suggestion regarding the DRAFT form in the meeting packet and asked if it could include doing business as (dba.) under the company name.

New Business

Lister reviewed some demographic information he received while attending the UCCI

Leadership Academy last month, noting how important he felt it was for the Finance committee to pay attention to every dollar spent.

Executive Session

XIII. 2024-477 Executive Session under 2 (c) 11 of the Illinois Open Meetings Act to discuss Litigation

(5:25pm)
*A motion was made by Erbes, seconded by Bost, to go into Executive Session under 2 (c) 11 of the Illinois Open Meetings Act to discuss Litigation. The motion carried by the following roll call vote: **YES (4)**: Snyder, Ikner, Bost, Erbes **Absent (3)**: Rendleman, Comparato, Battrell*

Adjourn

(5:55pm)
A motion was made by Bost, seconded by Ikner, to adjourn the meeting. The motion carried by unanimous vote.