

Executive Committee Meeting
Thursday, June 6, 2024 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:08pm)

Present: Calandro, Erbes, Mueller, Phillips

Absent: Peterson, Comparato, Snyder

Also Present: Joni Bailey, Paula Clark, Mary Beth Varner

Approval of Minutes

I. 2024-451 Approval of May 9, 2024, Minutes

A motion was made by Phillips, seconded by Erbes, to approve the May 9, 2024, minutes as presented. The motion carried by unanimous vote.

Communications

II. 2024-452 July Meetings Calendar

The County Administrator suggested moving all County Board July meetings down a week due to the holiday. The committee agreed, and the County Administrator commented that the calendar would be presented at the full Board meeting for voting.

III. 2024-463 Office Position

The County Administrator commented that since the Board office intern was no longer in the position, she wanted to turn the position into a receptionist position that would help with answering the phone, filing, and other duties as assigned. The consensus of the committee was to keep the position part-time and ensure the hours covered the lunch breaks for office staff.

The County Administrator also commented that ROE would be leaving their offices in the courthouse, and she asked the committee for permission to email department heads and ask for proposal submissions from those offices that were interested in the office spaces. She noted that these proposals would be reviewed by the Executive committee at next month's meeting before going to the full board for final approval. The committee agreed, commenting that they would like the proposals to include any additional expenses that would be needed to move into the space.

Internal Office Matters

Computing Services

The County Administrator commented on behalf of the IT department for everyone to be aware

of suspicious emails and opening attachments.

Appointments

IV. 2024-453 Open Appointments in June 2024 {9} *

1. Blairsville Water District (2)
2. Deputy Animal Control Administrator (1)
3. Greater Egypt (1)
4. Jackson County Housing Authority (1)
5. Oraville Water District (2)
6. TB Board (1) *

A motion was made by Mueller, seconded by Erbes, to recommend to the full Board the re-appointment nomination of Karen Strack to the TB Board. The motion carried by unanimous vote.

Old Business

New Business

Executive Session

Adjourn

(5:30pm)

A motion was made by Phillips, seconded by Mueller, to adjourn the meeting. The motion carried by unanimous vote.