

Finance and Administration Committee Meeting
Thursday, May 16, 2024 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:00pm)

Present: Snyder, Battrell, Ikner, Erbes, Bost

Absent: Comparato, Rendleman

Also Present: Jan Phillips, Mary Beth Varner, Joni Bailey, Chad Hill, Tamiko Mueller

With the absence of Comparato, Snyder led the meeting.

Approval of Minutes

I. 2024-428 Approval of April 11, 2024, Minutes

A motion was made by Erbes, seconded by Battrell, to approve the April 11, 2024, Minutes as presented. The motion carried by unanimous vote.

Chair's Report

Insurance

II. 2024-425 Work Comp Update

The County Administrator updated the committee regarding the settlement amount discussed at last month's executive session.

III. 2024-429 Payment of HOPE Trust Dental & Vision Claims in the amount of \$12,354.39

A motion was made by Erbes, seconded by Battrell, to approve payment of HOPE Trust Dental & Vision Claims in the amount of \$12,354.39. The motion carried by unanimous vote.

IV. 2024-430 Payment of HOPE Trust Medical Administration Claim in the amount of \$333,581.00

*A motion was made by Ikner, seconded by Erbes, to approve the payment of HOPE Trust Medical Administration Claim in the amount of \$333,581.00. The motion carried by the following roll call vote: **YES** (5): Snyder, Battrell, Bost, Erbes, Ikner **ABSENT** (2): Comparato, Rendleman*

Finance

V. 2024-426 Payment of Board Member Travel Expenses

A motion was made by Battrell, seconded by Ikner, to approve payment of Board Member Travel Expenses in the amount of \$3,675.22. The motion carried by the following roll call

vote: **YES** (5): Snyder, Battrell, Bost, Erbes, Ikner **ABSENT** (2): Comparato, Rendleman

VI. 2024-427 Approval of On-Demand Claims in the amount of \$49,847.78

*A motion was made by Erbes, seconded by Bost, to approve the On-Demand claims in the amount of \$49,847.78. The motion carried by the following roll call vote: **YES** (5): Snyder, Battrell, Bost, Erbes, Ikner **ABSENT** (2): Comparato, Rendleman*

The County Administrator commented on a few items that were on the list to answer questions from the committee.

VII. 2024-431 Payment of County Claims in the amount of \$801,523.70

*A motion was made by Battrell, seconded by Ikner, to approve payment of County Claims in the amount of \$801,523.70. The motion carried by the following roll call vote: **YES** (5): Snyder, Battrell, Bost, Erbes, Ikner **ABSENT** (2): Comparato, Rendleman*

VIII. 2024-432 Cash Summaries by Bank

This item was informational only.

IX. 2024-433 Revenue and Expense by Department

This item was informational only.

X. 2024-434 County General Fund 101 Summary

Battrell commented that the estimated cash amount notated on the report was less than last month. The County Administrator commented that the number would continue to go down until property taxes come in later in the year. Battrell advocated getting the cash reserves fund set up and asked what projects were still needing to be paid from the reserves.

Labor

Old Business

XI. 2024-435 DRAFT Funding Request Form

The County Administrator commented on the requested changes that were discussed at last month's meeting and that they had been made to the form that was in the meeting packet. She suggested that the committee was not at a place where the document needed to be approved right away. She asked the committee to re-visit the document next month so that she has time to review it and ensure that it fits the County Board's needs. The committee briefly discussed and agreed to move the item to the June Finance Meeting agenda for further discussion.

New Business

Executive Session

Adjourn

(5:18pm)

A motion was made by Bost, seconded by Ikner, to adjourn the meeting. The motion carried by unanimous vote.