

HR Subcommittee Meeting
Wednesday, April 3, 2024 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:05pm)

Present: Erbes, Miller, Snyder

Also Present: Kenton Schafer

Approval of Minutes

I. 2024-312 Approval of March 13, 2024, Meeting Minutes

A motion was made by Snyder, seconded by Miller, to approve the March 13, 2024, minutes as presented. The motion carried by unanimous vote.

Old Business

II. 2024-313 Review of HR Audit from 2014

The committee had a lengthy discussion regarding the information in the previous HR Audit from 2014. The County Administrator reviewed the changes and updates that have occurred since 2014 and the needs she felt the HR Subcommittee needed to work on going forward. Erbes encouraged the committee to offer suggestions for items they could begin working on as a group. At the end of the discussion, Erbes suggested that the committee do some homework and create survey content for a potential future employee survey and also suggested that the committee review the current County Affirmative Action Plan and have any suggestions for updates to present at the next meeting. The committee agreed and moved to the next discussion topic.

III. 2024-314 Employee Sick Bank Proposal

Schafer gave a quick background on how the proposal came to be. The committee discussed the proposal with Schafer. The County Administrator commented that she had notes on the language of the proposal. Miller asked if the committee could review the document with the County Administrator's notes before they had a discussion at the next meeting. The consensus of the committee was unanimous.

New Business

The County Administrator suggested moving the May meeting down a week to May 8th. The consensus of the committee was unanimous.

Executive Session

Adjourn

(6:47pm)

Erbes adjourned the meeting.