

Finance and Administration Committee Meeting
Monday, October 16, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:00pm)

Present: Comparato, Ashley, Battrell, Erbes, Snyder

Absent: Bost, Renleman

Also present: Kevin Lister, Mary Beth Varner, Robert Burns, Joni Bailey, Frank Byrd, Tonya Knust, Kenton Schafer

Approval of Minutes

- I. 2023-462 Approval of September 11, 2023 Meeting Minutes
Approval of October 2, 2023 Meeting Minutes

A motion was made by Erbes, seconded by Snyder, to approve the September 11, 2023 Meeting Minutes as presented. The motion carried by unanimous vote.

A motion was made by Ashley, seconded by Erbes, to approve the October 2, 2023 Budget Hearing Minutes as presented. The motion carried by unanimous vote.

Chair's Report

Comparato thanked the committee for a smooth budget meeting. He also gave thanks to the Department heads for working with him and the County Administrator to complete the process.

Insurance

- II. 2023-459 Work Comp Update

The County Administrator commented that the work comp renewal would be presented at next month's meeting.

- III. 2023-463 Payment of HOPE Trust Dental & Vision Claims in the amount of \$5,931.16

A motion was made by Ashley, seconded by Erbes, to approve payment of HOPE Trust Dental & Vision Claims in the amount of \$5,931.16. The motion carried by unanimous vote.

- IV. 2023-464 Payment of HOPE Trust Medical Administration Claim in the amount of \$301,677.00

A motion was made by Snyder, seconded by Ashley, to approve payment of HOPE Trust Medical Administration Claim in the amount of \$301,677.00. The motion carried by the following roll call vote: YES (5): Comparato, Ashley, Battrell, Erbes, Snyder ABSENT (2): Bost, Rendleman

- V. 2023-465 Property & Liability Renewal

The County Administrator commented that with the renewal there was an increase due to increased cyber security costs, new vehicles, and land purchase. A motion was made by Erbes, seconded by Battrell, to approve the Property & Liability renewal. The motion carried by unanimous vote.

Finance

VI. 2023-460 Payment of Board Member Travel Expenses

A motion was made by Ashley, seconded by Battrell, to approve payment of Board Member Travel Expenses in the amount of \$3,604.66. The motion carried by the following roll call vote: YES (5): Comparato, Ashley, Battrell, Erbes, Snyder ABSENT: (2) Bost, Rendleman

VII. 2023-461 Approval of On-Demand Claims in the amount of \$43,906.22

A motion was made by Erbes, seconded by Battrell, to approve the On-Demand Claims in the amount of \$43,906.22. The motion carried by the following roll call vote: YES (5): Comparato, Ashley, Battrell, Erbes, Snyder ABSENT (2): Bost, Rendleman

VIII. 2023-466 Payment of County Monthly Claims in the amount of \$419,219.09

A motion was made by Snyder, seconded by Erbes, to approve payment of County Monthly Claims in the amount of \$419,219.09. The motion carried by the following roll call vote: YES (5): Comparato, Ashley, Battrell, Erbes, Snyder ABSENT: (2) Bost, Rendleman

IX. 2023-503 Ambulance Department Budget Adjustments

Schafer commented on the requested budget adjustments, explaining why each was being requested. A motion was made by Erbes, seconded by Snyder, to approve the Ambulance Department Budget Adjustments. The motion carried by unanimous vote.

X. 2023-502 Sheriff Department Budget Adjustment

Sheriff Burns explained to the committee that the budget adjustment request was to pay for the Tyler Technologies program from 2023 Funds. A motion was made by Ashley, seconded by Erbes, to approve the Sheriff Department Budget Adjustment. The motion carried by unanimous vote.

XI. 2023-467 Sheriff Department Generator

Sheriff Burns explained to the committee that the generator request was to provide and install an automatic transfer switch to the existing generator. The County Administrator commented that this could be paid for from building maintenance. A motion was made by Snyder, seconded by Ashley, to approve the Sheriff Department Generator Switch. The motion carried by the following roll call vote: YES (5): Comparato, Ashley, Battrell, Erbes, Snyder ABSENT (2): Bost, Rendleman

XII. 2023-468 Election Judge Pay Increase

Byrd began a long discussion by commenting that he was coming to the Board as an advocate for the election judges to ask the Board to increase their pay from the current \$150 for untrained judges and \$180 for trained judges to \$280. The committee asked several questions concerning the minimum wage and the requested increase. Byrd spoke about hiring election judges and the struggle he has had with staffing issues. Comparato questioned the need for an increase and asked Byrd about alternative staffing plans for election judges. The committee continued the discussion before a motion was made. A motion was made by Ashley, seconded by Erbes, to approve an increase in election judge pay to be \$200 for untrained judges and \$240 for trained

*judges. The motion carried by the following voice vote: YES: Ashley, Battell, Erbes, Snyder
NO: Comparato.*

XIII. 2023-469 Delta Leadership Institute (DLI) Mileage and Meals

The County Administrator commented that she had been accepted into the DLI training academy and was asking the Board to cover the transportation and dinner costs for the weeks she will be in training. The committee discussed the item and motioned to approve. A motion was made by Erbes, seconded by Snyder, to approve the Delta Leadership Institute (DLI) Mileage and Meals. The motion carried by unanimous vote.

XIV. 2023-470 Cash Summaries by Bank

No update was given.

XV. 2023-471 Revenue and Expense by Department

No update was given.

Labor

XVI. 2023-472 FOP Contract

This item was discussed in Executive Session.

Old Business

New Business

Executive Session

XVII. 2023-473 Executive Session under 2 (c) 2 of the Illinois Open Meetings Act to discuss Collective Bargaining

(6:13pm)

*A motion was made by Erbes, seconded by Battrell, to approve going into Executive Session under 2 (c) 2 of the Illinois Open Meetings Act to discuss Collective Bargaining. The motion carried by the following roll call vote: YES (5): Comparato, Ashley, Battrell, Erbes, Snyder
ABSENT: (2): Bost, Rendleman*

Adjourn

(6:35pm)

A motion was made by Erbes, seconded by Ashley, to adjourn the meeting. The motion carried by unanimous vote.