

Finance and Administration Committee Meeting
Monday, July 10, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:00pm)

Present: Comparato, Ashley, Battrell, Bost, Rendleman, Snyder

Absent: Erbes

Also present: Kevin Lister, Brian Chapman, Kenton Schafer, Josh Barringer, Mary Beth Varner, Joni Bailey, Liz Hunter, Chad Hill

Approval of Minutes

I. 2023-220 Approval of June 14, 2023 Minutes

A motion was made by Snyder, seconded by Battrell, to approve the June 14, 2023 minutes as presented. The motion carried by unanimous vote.

Chair's Report

Insurance

II. 2023-217 Work Comp Update

The County Administrator commented that the employee on light duty who had been working in the County Board office has now returned to their department.

III. 2023-221 Payment of HOPE Trust Dental & Vision Claims in the amount of \$10,197.24

A motion was made by Ashley, seconded by Snyder, to approve payment of HOPE Trust Dental & Vision Claims in the amount of \$10,197.24. The motion carried by unanimous vote.

IV. 2023-222 Payment of HOPE Trust Medical Administration Claim in the amount of \$308,470.00

A motion was made by Snyder, seconded by Battrell, to approve the payment of the HOPE Trust Medical Administration Claim in the amount of \$308,470.00. The motion carried by the following roll call vote:

Yes (5): Comparato, Ashley, Battrell, Rendleman, Snyder

Absent (2): Bost, Erbes

Bost arrived just after the vote passed.

V. 2023-223 FY24 Health Insurance Non-Bargaining Employee Premiums

The County Administrator commented that the Health Insurance Taskforce met and has recommended an increase in non-bargaining employee premiums for FY24. She noted that the

recommended employee increases were \$20 for the HOPE 1000 plan and \$10 for the HOPE 4000 plan. A motion was made by Ashely, seconded by Battrell, to approve the recommended employee insurance increases. The motion carried by unanimous vote.

Finance

VI. 2023-218 Payment of Board Member Travel Expenses in the amount of \$3,918.31

Ashley asked the committee to change her per diem and remove one meeting, bringing the total of the Board member monthly vouchers to \$3,863.31. A motion was made by Rendleman, seconded by Ashley, to approve payment of Board member travel expenses in the amount of \$3,863.31. The motion carried by the following roll call vote:

Yes (6): Comparato, Ashley, Battrell, Bost, Rendleman, Snyder

Absent (1): Erbes

VII. 2023-219 Approval of On-Demand Claims in the amount of \$553,917.99

There was a brief discussion of the increase in on-demand claims for the month. The County Administrator commented that the bulk of the increase was due to the Ambulance building purchase, 2 Sheriff vehicle purchases, and the quarterly payment of tourism funds. A motion was made by Ashely, seconded by Snyder, to approve the on-demand claims in the amount of \$553,917.99. The motion passed by the following roll call vote:

Yes (6): Comparato, Ashley, Battrell, Bost, Rendleman, Snyder

Absent (1): Erbes

VIII. 2023-224 Delinquent Tax Resolution 2023-70 Parcel #15-21-229-027

Delinquent Tax Resolution 2023-71 Parcel #15-21-229-028

A motion was made by Snyder, seconded by Ashley, to approve Delinquent Tax Resolution 2023-70 and 2023-71. The motion carried by unanimous vote.

IX. 2023-232 Public Defender Salary Adjustment

A motion was made by Rendleman, seconded by Battrell, to approve the Public Defender Salary Adjustment. The motion carried by unanimous vote.

X. 2023-228 Reserve Fund Policy

This item was discussed with the following agenda item.

XI. 2023-227 Reserve Fund Resolution

The committee had a long discussion regarding the establishment of a reserve fund. The committee reviewed the draft resolution and suggested many changes. After much debate, the consensus of the committee was to have a revised version (with the suggested changes) presented at the full Board meeting for discussion and potential approval.

XII. 2023-225 Courthouse Restoration Project

The County Administrator explained that there was an all-inclusive quote to make necessary repairs to the courthouse for approximately \$3.7 million. She asked that the Finance committee begin thinking about where the money would come from to pay for the repairs. The County Administrator also commented that the item was on the Real Property agenda for discussion and that if it was approved there, it would come back to Finance next month. She also commented that the quote would be emailed out to the Finance committee for review.

XIII. 2023-226 Devnet Renewal

The County Administrator gave a brief overview of the software program and commented that

the County has renewed the contract every 5 years and it was now up for renewal. The committee briefly discussed the contract with ASA Bailey and she suggested some changes, including adding a termination clause to the contract. A motion was made by Rendleman, seconded by Bost, to approve the Devent Renewal contract pending the suggested changes discussed by the State's Attorney's Office. The motion carried by the following roll call vote:

Yes (6): Comparato, Ashley, Battrell, Bost, Rendleman, Snyder

Absent (1): Erbes

XIV. 2023-230 Cash Summaries By Bank

Ms. Hunter commented that there was nothing significant to note in the report and that it was informational only.

XV. 2023-231 Revenue and Expense by Department

Ms. Hunter commented that there was nothing significant to note in the report and that it was informational only.

Labor

Comparato commented that FOP Labor negotiations were still on-going and that he would update the committee as needed.

Old Business

New Business

Executive Session

Adjourn

(6:42pm)

A motion was made by Bost, seconded by Ashley, to adjourn the meeting. The motion carried by unanimous vote.