

Finance and Administration Committee Meeting
Monday, August 7, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:00pm)

Present: Comparato, Ashley, Battrell, Bost, Erbes, Rendleman, Snyder

Also present: Chad Hill, Mary Beth Varner, Kevin Lister, Joni Bailey, Carolyn Harvey

Approval of Minutes

I. 2023-312 Approval of July 10, 2023 Meeting Minutes

A motion was made by Snyder, seconded by Rendleman, to approve the July 10, 2023 meeting minutes as presented. The motion carried by unanimous vote.

Chair's Report

Comparato commented that FOP negotiations were underway and that he would keep the committee up-to-date as they went along. He also mentioned that budgets were now open in BS&A for department heads to enter their requested budgets for 2024. He noted that budgets were due to the County Administrator by Friday, August 18th.

Insurance

II. 2023-309 Work Comp Update

The County Administrator commented that the work comp audit was in progress and that she would keep the committee up-to-date on the topic.

III. 2023-313 Payment of HOPE Trust Dental & Vision Claims in the amount of \$11,651.46

A motion was made by Ashley, seconded by Snyder, to approve payment of HOPE Trust Dental & Vision Claims in the amount of \$11,651.46. The motion carried by unanimous vote.

IV. 2023-314 Approval of HOPE Trust Medical Administration Claim in the amount of \$301,530.00

A motion was made by Ashley, seconded by Snyder, to approve payment of HOPE Trust Medical Administration Claim in the amount of \$301,530.00. The motion carried by the following roll call vote:

YES (6): Comparato, Ashley, Battrell, Bost, Rendleman, Snyder

ABSENT (1): Erbes

Finance

V. 2023-310 Payment of Board Member Travel Expenses

*A motion was made by Rendleman, seconded by Bost, to approve payment of Board Member Travel Expenses in the amount of \$4,039.25. The motion carried by the following roll call vote:
YES (6): Comparato, Ashley, Battrell, Bost, Rendleman, Snyder
ABSENT (1): Erbes*

VI. 2023-311 Approval of On-Demand Claims in the amount of \$112,804.45

(Erbes Arrived)

*A motion was made by Rendleman, seconded by Ashley, to approve the On-Demand Claims in the amount of \$112,804.45. The motion carried by the following roll call vote:
YES (6): Comparato, Ashley, Battrell, Bost, Rendleman, Snyder
Abstain (1): Erbes*

The County Administrator explained to the committee why the amount was higher than normal, commenting that the Sheriff had purchased vehicles.

VII. 2023-315 Cash Summaries by Bank

No update was given.

VIII. 2023-316 Revenue and Expense by Department

No update was given.

Labor

Old Business

New Business

Ms. Harvey requested funding from the County Board to be able to continue providing services at the Carbondale Warming Center through December. The committee asked several questions including the amount of the funding request, which was \$30K to \$50K. The committee briefly discussed the request and came to the consensus to have the County Administrator add the request to the full Board agenda for discussion and approval in the amount of \$40K to be paid from Contingency.

Executive Session

Adjourn

(5:18pm)

A motion was made by Ashley, seconded by Rendleman, to adjourn the meeting. The motion carried by unanimous vote.