

REAL PROPERTY COMMITTEE
WEDNESDAY, MARCH 16, 2022 4:30 PM
Jackson County Sheriff's Office Conference Room

Call to Order (4:33 PM)

Members Present: D. Bost, Erbes, Peterson, Phillips and Rendleman

Members Absent: Ashley and Snyder

Also present: Maureen Berkowitz, Mitch Burdick, Liz Hunter, Sharee Langenstein

Approval of Minutes

- I. [22-6890](#) Approval of February 16, 2022 minutes
A motion was made by Phillips, seconded by Rendleman, to approve the February 16, 2022 minute as presented. The motion carried by unanimous vote.
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Communication

- II. [22-6902](#) Tourism Funding Update
The County Administrator gave an update on how the County's portion of tourism dollars are divided and noted that the representative for Murphysboro Tourism would attend the Real Property meeting in April.
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Land Use & Economic Development

- III. [22-6891](#) Greater Egypt Regional Planning & Development Commission
Peterson informed the committee that she had attended the Greater Egypt Regional Planning & Development Commission meeting by zoom where they discussed their audit, hiring more staff, acquiring grants through Delta Regional Authority, and on-going watershed surveys.
- IV. [22-6892](#) Supervisor of Assessments
- V. [22-6903](#) Refund Recapture Levy
This item was moved up from new business. Berkowitz and Hunter discussed with the committee the issue of the Trustee not taking deed to the properties purchased by the Trustee which then requires a certificate of error. This results in the certificate of errors to be included in the annual loss of collection reports. Berkowitz and Hunter asked if the State's Attorney Office could write a letter to the Trustee so that if the Trustee were to formally take the deeds upon request and have them recorded by the County Clerk, the properties would be marked as "exempt" and would remain untaxed until they were sold in a Sealed Bid Auction.
A motion was made by Rendleman, seconded by Erbes, to approve recommendation to the full Board to authorize the State's Attorney Office to draft a letter to the Tax Trustee Regarding Recording Deeds With a Retroactive Date of 2017. The motion carried by unanimous vote.
- VI. [22-6893](#) Jackson Growth Alliance
No update this month.
- VII. [22-6894](#) Comprehensive Plan
No update this month.
- VIII. [22-6895](#) River Levee Agreement
Langenstein informed the committee that she had drafted a Second Addendum To Intergovernmental Cooperation/Participation Agreement for the Jackson County River Levee
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Maintenance and Repair Project, noting that this would need to be approved by all parties. Once this is complete, Langenstein commented that she could then file action and publish the document and then the work on the Tater Bend area could pursue. Langenstein also commented that she would have this document ready for Board approval by this month's full Board meeting.

A motion was made by Rendleman, seconded by D. Bost, to approve recommendation to the full board to move forward with the Second Addendum To Intergovernmental Cooperation/Participation Agreement for the Jackson County River Levee Maintenance and Repair Project. The motion carried by unanimous vote.

Highway Department

- IX. [22-6896](#) SIMPO-Southern Illinois Metropolitan Planning Organization
Peterson informed the committee that she had attended the SIMPO Policy Committee meeting where they discussed UPWP updates were approved, a new Director of Planning, 2 TIP amendments, and update on the crosswalk at Giant City Road and Rt13, and round-a-bout work for Marion.
- X. [22-6897](#) Jackson County Bike Routes
Peterson briefly discussed the work being done on the bike routes.
- XI. [22-6898](#) Rural Transportation Planning
Burdick noted that he would be attending the steering committee meeting on March 23rd.
- XII. [22-6899](#) Payment of Highway Monthly Claims
A motion was made by Erbes, seconded by D. Bost, to approve payment of Highway Monthly Claims in the amount of \$233,782.75. The motion carried by the following vote:
Yes: 5 - D. Bost, Erbes, Peterson, Phillips and Rendleman
Absent: 2 - Ashley and Snyder
- XIII. [22-6900](#) County Highway Department Update
Burdick gave the committee an update on the Highway Department including updates on current projects, winter maintenance, 2022 MTF oil bids, hiring for summer help, and a possible budget adjustment that he would bring to the Finance and Real Property committee's in April.
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County Buildings & Grounds

The County Administrator updated the committee on the Courthouse Leak Repairs, noting that Hurst-Rosche would have the bid out this week and the work to repair the leaks could begin in May. Rendleman commented to be sure the presiding judge was aware of the timeline and the project. The County Administrator also informed the committee of the Executive Committee's decision for the full Board to approve instructing the State's Attorney Office to proceed with a temporary construction easement pertaining to the Willis Building.

Old Business

New Business

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Executive Session

Adjourn (5:42 PM)

Erbes moved and Rendleman seconded to adjourn, motion carried.