

REAL PROPERTY COMMITTEE
WEDNESDAY, SEPTEMBER 14, 2022 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order (5:00 PM)

Members Present: Ashley, D. Bost, Erbes, Peterson, Phillips, Rendleman and Snyder

Also present: Scott Comparato, Mitch Burdick, Maureen Berkowitz

Approval of Minutes

- I. [22-7391](#) Approval of August 10, 2022 Minutes
A motion was made by Ashley, seconded by Erbes, to approve the August 10, 2022 minutes as presented. The motion carried by unanimous vote.
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Communication

- II. [22-7392](#) Complete Streets Workshop Flyer
Peterson commented that this item was informational only and that if anyone was available to participate they could view the attached flyer for more information.
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Land Use & Economic Development

- III. [22-7393](#) Greater Egypt Regional Planning & Development Commission
Peterson mentioned that Greater Egypt was looking for nominations for awards and she asked the Board office to share the nomination form with the Board members, noting that the due date was October 4th.
- IV. [22-7394](#) Supervisor of Assessments
i. Discussion of Lease Buildings
Berkowitz informed the committee about the availability of the Bank of Carbondale building in Murphysboro that the County could lease, since it has been looking for places to rent/lease. She reviewed the cost and the benefits she felt it would bring for the Assessments department and the citizens of the County. The committee discussed the possible location and asked questions regarding cost and square footage. Berkowitz commented that she felt the committee needed to vote on this soon, as there were 2 other parties interested in leasing the space. Rendleman commented that he didn't feel comfortable voting without seeing a lease. The committee discussed the item further and decided to make a motion to review a lease before they voted.
A motion was made by Ashley, seconded by D. Bost, to authorize Ms. Berkowitz to procure a lease from the owner and bring back to Real Property in October for review and discussion. The motion carried by unanimous vote.
- V. [22-7395](#) Jackson Growth Alliance
No update for Jackson Growth Alliance was given. Peterson mentioned that she holds a seat on the Shawnee RC&D Board and that they work on invasive species and prescribed burns. She commented that they have been working at Kinkaid lake and doing prescribed burns in the Campbell Hill area.
- VI. [22-7397](#) Comprehensive Plan
No update given.
- VII. [22-7398](#) River Levee Agreement
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No update given.

Highway Department

- VIII. [22-7399](#) SIMPO-Southern Illinois Metropolitan Planning Organization
Peterson commented that at the last SIMPO meeting, Jackson County was the only County to have a project update prepared. She also commented that she's not going to be around forever and she would be happy to educate a new board member on what SIMPO does for Jackson County.
- IX. [22-7400](#) Jackson County Bike Routes
No update given.
- X. [22-7405](#) Rural Transportation Planning
No update given.
- XI. [22-7401](#) Payment of Highway Monthly Claims
A motion was made by Rendleman, seconded by Ashley, to approve payment of Highway Claims in the amount of \$599,246.32. The motion carried by unanimous vote.
- XII. [22-7402](#) County Highway Department Update
Burdick updated the committee on the Highway department including project bid information, the cancellation of equipment purchases for this year, seasonal workers leaving by the end of September, the Clean Soil project, the completion of the bridge audit, equipment ordered for the fuel system upgrade, and Highway building roof repairs.
- XIII. [22-7403](#) Fuel System Upgrade
Burdick reviewed the upgrade project with the committee. The County Administrator commented that there was approximately \$39K of ARP funds available from last years salaries allocation that could potentially pay for the fuel system upgrade if the Board desired. Rendleman asked which departments in the County used the fuel pumps. He also questioned whether there was still an American Rescue Plan committee. The County Administrator commented that the committee was disbanded once the funds had been allocated. A motion was made by Ashley, seconded by D. Bost, to approve using American Rescue Plan funds to pay for the fuel system upgrade. The motion carried by unanimous vote.
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County Buildings & Grounds

The County Administrator commented that concerning the courthouse leak repair project, tuckpointing would begin September 19th and there would be a pre-construction meeting on September 22nd in the County Board office. She also commented that concerning the Med/Seg unit, borings had been completed on September 12th. Rendleman questioned if Hurst-Rosche was doing the engineering designs.

Old Business

New Business

Peterson commented that she had spoken with Greg Legan from the Natural Resource and Economic Development Board and that he would be on the agenda at the October Real Property meeting to discuss plans he has for the NRED board.

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Executive Session

- XIV. [22-7404](#) Executive Session under 2 (c) 5 of the Illinois Open Meetings Act to discuss Real Property
The committee did not go into executive session.
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Adjourn (6:00 PM)

Erbes moved and D. Bost seconded to adjourn, motion carried.

DRAFT