

REAL PROPERTY COMMITTEE
WEDNESDAY, OCTOBER 13, 2021 4:30 PM
Jackson County Sheriff's Office Conference Room

Call to Order (4:35 PM)

Members Present: Ashley, D. Bost, Erbes, Peterson and Rendleman

Members Absent: Phillips and Snyder

Also present: Maureen Berkowitz, Cindy Svanda, Mitch Burdick, Brian Chapman, Josh Cox

Approval of Minutes

- I. [21-6444](#) Approval of September 13, 2021 Minutes
A motion was made by Erbes, seconded by Ashley, to approve the September 13, 2021 minutes as presented. The motion carried by unanimous vote.
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Communication

- II. [21-6445](#) Airport Article
Peterson commented on the article and noted it was informational only.
- III. [21-6446](#) IDOT Public Meeting Notice
Peterson noted that this was for an informational meeting by IDOT if anyone was interested in attending.
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Land Use & Economic Development

- IV. [21-6447](#) Greater Egypt Regional Planning & Development Commission
Peterson commented that Greater Egypt was now in their new building. She also reminded the committee of the surplus of furniture and supplies that Greater Egypt was giving away. Peterson also mentioned that Greater Egypt was hiring.
- V. [21-6448](#) Supervisor of Assessments
Berkowitz mentioned that there would be a land split on the November agenda. She also commented about receiving a \$31,000 grant check for aerial photography.
- VI. [21-6449](#) Jackson Growth Alliance
Chapman gave a quick update on Jackson Growth Alliance noting a Solar Alliance Project being worked on and assisting Carbondale with their ARP funds distribution process.
- VII. [21-6450](#) Comprehensive Plan
No update for this item.
- VIII. [21-6451](#) River Levee Project Update
Burdick commented that he would have drone pics next month of the river levee project completion and that he was still waiting on action from the Tater Bend area.
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Highway Department

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- IX. [21-6452](#) SIMPO-Southern Illinois Metropolitan Planning Organization
Peterson commented that she had attended the SIMPO policy committee meeting and noted projects being submitted for 2026 STU funds including the Carbondale/Pleasant Hill project.
- X. [21-6453](#) Jackson County Bike Routes
No new update.
- XI. [21-6454](#) Rural Transportation Planning
Burdick commented that the rural transportation virtual meetings were successful and that the surveys are still available to take until the end of the month.
- XII. [21-6455](#) Payment of Highway Monthly Claims
Burdick updated the committee on the various items in the monthly claims.
A motion was made by Rendleman, seconded by Ashley, to approve payment of the Highway monthly claims in the amount of \$610,094.79. The motion carried by the following vote:
Yes: 4 - Ashley, Erbes, Peterson and Rendleman
Absent: 2 - Phillips and Snyder
Abstain: 1 - D. Bost
- XIII. [21-6456](#) County Highway Department Update
Burdick updated the committee on various projects being completed by the Highway department noting a multi-use bike trail grant, completion of a surplus equipment sale, and an update on Highway employees.
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County Buildings & Grounds

The County Administrator informed the committee that included in the meeting packet was the Courthouse Leak Inspection report from Hurst-Roche. She commented that she would like the committee to look it over and review before the next Real Property meeting. She noted the item would be on the November agenda for the committee to vote on. There was a consensus of the committee to allow the County Administrator to begin making phone calls to contact the roofing manufacturer regarding the warranty on the roof and to schedule an inspection of the existing roof membrane.

Old Business

New Business

After the CAPG discussion, Burdick discussed with the committee the need for a couple of Highway buildings roof repairs. He asked if he should reach out to Hurst-Roche and if he was obligated to reach out to them. There was a consensus of the committee for Burdick to reach out to Hurst-Roche and give an estimate to complete the roof repairs.

- XIV. [21-6459](#) Ordinance 2021-04 An Ordinance to Amend an Intergovernmental Agreement by and Among the City of Carbondale, Murphysboro and Jackson County
Items XIV AND XV are being moved to full Board meeting after a brief discussion of the proposed ordinances. The County Administrator noted she would contact Steve Mitchell and ask him to attend the Board meeting to answer questions from the Board. Rendleman asked that he be prepared to comment on who the property owners are. Bost asked if they could provide larger maps.
- XV. [21-6460](#) Ordinance 2021-05 An Ordinance to Add Territory to the Carbondale/Murphysboro/Jackson County Enterprise Zone
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- XVI. [21-6461](#) Circuit Clerk Reimbursement Request
The County Administrator and Ms. Svanda informed the committee on the water damage of the Circuit Clerks Office flooring. Ms. Svanda asked the committee to reimburse the amount spent to repair the damage.
A motion was made by Rendleman, seconded by D. Bost, to approve recommendation to the full Board to authorize \$7,283.67 to reimburse the Circuit Clerks office for flooring water damage. The motion carried by unanimous vote.
- XVII. [21-6457](#) County Abandoned Property Grant (CAPG) Project
The County Administrator informed the committee that the Board office had been working on a County Abandoned Property Grant application for up to 25 Jackson County abandoned residential properties. She commented that this application followed the reporting information needed for the grant. She asked that the committee review and make suggestions to the Board office before the next Real Property meeting so she could present a final application. The committee discussed a few items under the eligibility criteria section and the County Administrator noted that she would review the language on this section and make the discussed changes.
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Executive Session

Adjourn (5:30 PM)

Rendleman moved and Ashley seconded to adjourn, motion carried.