

REAL PROPERTY COMMITTEE
WEDNESDAY, NOVEMBER 16, 2022 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order (5:00 PM)

Members Present: Ashley, D. Bost, Erbes, Peterson, Phillips and Rendleman
Members Absent: Snyder

Also present: Mitch Burdick, Maureen Berkowitz, Liz Hunter, Jeff Whitbeck, Joni Bailey

Approval of Minutes

- I. [22-7540](#) Approval of October 13, 2022 Minutes
A motion was made by Rendleman, seconded by Phillips, to approve the October 13, 2022 minutes as presented. The motion carried by unanimous vote.
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Communication

Peterson shared some articles not included in the meeting packet concerning the Shawnee Forest, the Sugar Camp Mine, and one concerning Champaign County's program for homeless families.

Land Use & Economic Development

- II. [22-7541](#) Greater Egypt Regional Planning & Development Commission
Peterson commented that Greater Egypt met and has created a nominating committee to come up with new officers. She also mentioned there would be more grant money through DCEO.
- III. [22-7542](#) Supervisor of Assessments
A. More Home Residential LLC to Bruce Paper land Split Parcel #14-14-426-001
B. Building Discussion
A. Berkowitz presented the land split information and answered questions from the committee about a new easement, sewer, and whether the split would satisfy the County's part of the Platt.
B. Berkowitz began a building discussion regarding when she would be moving back into the 1607 Walnut location, noting the structural report she had received on 11/06/22 and that the repairs were waiting on the budget approval from the building owner's insurance company and that the police report wasn't released to the adjuster which has delayed progress. She commented that the city of Carbondale had a spare conference room at the Civic Center that the Board of Review could use, free of charge, to temporarily work and have their meetings. The committee came to a consensus to allow Berkowitz to set up the Board of Review in the Carbondale Civic Center to work temporarily. Berkowitz then mentioned the Bank of Carbondale building in Murphysboro and asked the committee about leasing the space. Rendleman questioned when the repairs to the 1607 Walnut location would be complete. D. Bost questioned whether there was access for the public at the current Sheriff's Office annex building. The discussion continued and the committee decided to allow the County Administrator to move forward with securing a lease on the building.
A motion was made by D. Bost, seconded by Phillips, to approve the More Home Residential LLC to Bruce Paper Land Split Parcel #14-14-426-001. The motion carried by unanimous vote.
A motion was made by Rendleman, seconded by D. Bost, to approve recommendation to the full Board to authorize and direct the County Administrator to make all efforts to secure a lease
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with the Bank of Carbondale building in Murphysboro for installation of Assessments and the Board of Review office. The motion carried by the following vote:

Yes: 5 - Ashley, D. Bost, Peterson, Phillips and Rendleman

Absent: 1 - Snyder

Abstain: 1 - Erbes

IV. [22-7543](#)

Jackson Growth Alliance

Bailey commented that JGA was searching for a new executive director.

Highway Department

V. [22-7544](#)

SIMPO-Southern Illinois Metropolitan Planning Organization

Peterson updated the committee that SIMPO was working on continuing updates to TIP amendments. She also commented that the last two meetings had no super majority which meant they had no quorum to conduct business.

VI. [22-7545](#)

Jackson County Bike Routes

Burdick commented that SIMPO had been working on a bike route map that should be completed by June.

VII. [22-7546](#)

Payment of Highway Monthly Claims

A motion was made by Rendleman, seconded by Phillips, to approve payment of the Highway monthly claims. The motion carried by unanimous vote.

VIII. [22-7547](#)

County Highway Department Update

Burdick updated the committee on County Highway projects including current road projects, hiring interviews, winter maintenance, bridge inspections, fuel system upgrade, roof repairs to highway buildings, and ARP funded projects.

IX. [22-7554](#)

Resolution 2022-89 Appropriation of 2023 MFT Funds

A motion was made by D. Bost, seconded by Ashley, to approve Resolution 2022-89 Appropriation of 2023 MFT Funds. The motion carried by unanimous vote.

X. [22-7555](#)

Resolution 2022-90 Appropriation of 2023 Funds for County Engineer Salary Reimbursement

A motion was made by D. Bost, seconded by Erbes, to approve Resolution 2022-90 Appropriation of 2023 Funds for County Engineer Salary Reimbursement. The motion carried by unanimous vote.

County Buildings & Grounds

XI. [22-7548](#)

Potential Property Purchase

This item will be discussed at the December Real Property committee meeting.

Old Business

XII. [22-7549](#)

Architect of Record

Peterson began the discussion by asking if the committee had reviewed the architect of record information that each committee member was given. She then allowed the committee time to ask questions of each of the architect firms present. Erbes asked if each group could introduce themselves and relay one recent stand out project that they had completed. Rendleman

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questioned each architect firm about how they would handle the County's sensitivity to inclusion of women and minorities. Bailey asked the architect firms if they had the capacity to identify novel funding sources to serve the community. Peterson asked the committee if they would like to fill out the rubric form in the packet and return to the County Administrator for review at the next Real Property meeting. Rendleman suggested that the committee vote for their top 3 picks at the December Real Property meeting and invite those 3 candidates to come back in January to be interviewed. The committee came to the consensus to move forward with Rendleman's suggestion.

New Business

XIII. [22-7550](#)

Sheriff's Office Property Disposal Request

The committee discussed whether to keep the concrete curbs for County use or donate them. A motion was made by Phillips, seconded by D. Bost, to approve the Sheriff's Office Property Disposal Request. The motion carried by unanimous vote.

Executive Session

XIV. [22-7551](#)

Executive Session under 2 (c) 5 of the Illinois Open Meetings Act to discuss Real Property
The committee did not go into executive session.

Adjourn (6:37 PM)

Ashley moved and Phillips seconded to adjourn, motion carried.