Real Property Committee Meeting
Wednesday, July 12, 2023   5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:00pm)
Present: Peterson, Ashley, Bost, Knust, Lister, Phillips, Rendleman

Also Present: Nel Battrell, Robert Popejoy, Greg Legan, Mitch Burdick, Joni Bailey, Tamiko Mueller, Robert Burns, Andrew Erbes, Joe Swietzer

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Approval of Minutes

I. 2023-242 Approval of June 12, 2023 Minutes

A motion was made by Knust, seconded by Rendleman, to approve the June 12, 2023 minutes as presented. The motion carried by unanimous vote.

Communications

II. 2023-243 Montana Article

Peterson commented on the article and posed a question about the thoughts of young people in Jackson County.

III. 2023-244 Evacuation Maps

The County Administrator commented that new courthouse evacuation maps had been created and that they were now posted on all floors, offices, stairwells, and utility rooms in the courthouse. She also mentioned working with EMA on possible upcoming evacuation drills for employees.

XIV. 2023-255 NRED Funding

This item was moved up on the agenda. Legan spoke about his funding request for the NRED board to hire a quarter-time staff assistant to help with interpretation of data from their survey, continuing coordination with stakeholders on priorities and infrastructure improvements, and seeking additional outside funding and partnering agencies. The committee asked several questions before voting.
A motion was made by Rendleman, seconded by Phillips, to approve the NRED funding request in the amount of $3,000 to be paid from the County's hotel/motel tax. The motion carried by unanimous vote.

Land Use & Economic Development

IV. 2023-245 Greater Egypt Regional Planning & Development Commission

Peterson commented that she had attended the Greater Egypt meeting and that the main topic *of discussion was adopting a revision of their by-laws. She noted that this would be discussed at next month's Greater Egypt meeting.*

V. 2023-246 Supervisor of Assessments

No update given.

VI. 2023-247 Jackson Growth Alliance

Mueller commented on the JGA retreat that was to take place on Monday, July 17th. Bailey followed up with comments on what Executive Director Bryant had been working on, including training, webinars, and roundtable discussions with County Board members and community leaders.

Rendleman requested that the Southwest Connector Taskforce be on the agenda for future meetings. He spoke about funding opportunities that were being made available for the project.

Highway Department

VII. 2023-248 SIMPO- Southern Illinois Metropolitan Planning Organization

Peterson commented that the last SIMPO meeting did have a quorum and that they were able to vote on TIP amendments, work programs for 2024, and an active transportation plan survey available to everyone by using the following link: www.walkrollinois.com .

VIII. 2023-249 Jackson County Bike Routes

Bost commented on the September 9th Old Depot Bicycle Rally. He mentioned that the funds would go toward funding the Old Depot and that there would be a family rally at Riverside Park.

Erbes commented on bike route signage and the committee had a brief conversation regarding the topic.

IX. 2023-250 Payment of Highway Monthly Claims

The committee asked several questions regarding the Highway claims before motioning to approve.

A motion was made by Peterson, seconded by Ashley, to approve payment of the Highway Monthly claims in the amount of $205,469.08. The motion carried by the following roll call vote: Yes (7): Peterson, Ashley, Bost, Knust, Lister, Phillips, Rendleman

X. 2023-251 County Highway Department Update

Burdick updated the committee on the County Highway Department. His update included information on current road projects, including resurfacing projects, bridge replacement projects, and slurry seal projects. He also mentioned the Illinois State Budget and how it would affect County Township bridge funding, and a conference he would be attending at the end of the month. Burdick discussed the two resolutions on the agenda and answered questions from the committee.

XI. 2023-252 Resolution 2023-72 to Award 2023 MFT Bids for Road Oil Products

A motion was made by Rendleman, seconded by Knust, to approve Resolution 2023-72 to Award 2023 MFT Bids for Road Oil Products. The motion carried by unanimous vote.

XII. 2023-253 Resolution 2023-73 to Appropriate MFT Funds for Giant City Rd/Pleasant Hill Rd Intersection Improvement

A motion was made by Rendleman, seconded by Ashley, to approve Resolution 2023-73 to Appropriate MFT Funds for Giant City Rd/Pleasant Hill Rd Intersection Improvement. The motion carried by unanimous vote.

County Buildings & Grounds

XIII. 2023-254 SAO Renovations

The County Administrator commented that the project was intended to create additional office space in the State's Attorney's office. Bailey described the plan and how the office space would be created. The County Administrator recommended that the committee move to approve the renovations. The committee discussed the project and asked questions concerning whether the project would interfere with the courthouse renovations that were being discussed.

A motion was made by Rendleman, seconded by Phillips, to approve the State's Attorney's Office renovations, at a cost not to exceed $15,000, and to be paid from the Building & Maintenance fund. The motion carried by unanimous vote.

XV. 2023-256 Project Management for Craine/Willis Demo

The County Administrator updated the committee that she and Chairman Calandro had had conversations with the Navigate Project team and that it was her recommendation to the Board to hire a project manager for demolition of the Craine/Willis buildings. The Project Manager (Swietzer) was present and relayed his background to the committee and answered many questions from each of the committee members. The committee had a long discussion before a motion to approve was made.

A motion was made by Rendleman, seconded by Bost, to recommend to the full Board hiring a Project Manager for the Craine/Willis demolition subject to attorney review of the contract at a cost not to exceed $29,999.99. The motion carried by the following roll call vote:
Yes (6): Peterson, Ashley, Bost, Lister, Rendleman, Phillips
No (1): Knust

XVI. 2023-257 Courthouse Restoration Project

The committee had a lengthy discussion regarding the Courthouse Restoration Project. Lister commented that he would like the current Architect of Record to review the Tremco proposal and give the Board their opinion on the project. Peterson reminded the committee that this project has been long overdue and needs to be completed. The committee continued the discussion of whether to go with the base bid or alternate versions of the proposal. The committee also discussed how the project would be paid for.

A motion was made by Bost, seconded by Rendleman, to recommend to the full Board implementing the base bid of the Courthouse Restoration Project in the amount of $3,636,178.72, to be paid using cash reserves. The motion carried by the following roll call vote:
Yes (7): Peterson, Ashley, Bost, Knust, Lister, Rendleman, Phillips

XVII. 2023-258 Roof Hatch Replacement

Popejoy explained the need for the roof hatch replacement and answered questions from the committee. It was also mentioned that the original "look" would stay intact and that this project would not interfere with the courthouse renovations.

A motion was made by Ashley, seconded by Bost, to approve the Roof Hatch Replacement in the amount of $7,041.96, to be paid from the Building Maintenance fund. The motion carried by the following roll call vote:
Yes (7): Peterson, Ashley, Bost, Knust, Lister, Rendleman, Phillips

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Old Business

New Business

Rendleman asked if the committee could revisit the Courthouse Renovations project agenda item and amend the motion that was made to include having the Architect of Record review the proposal and advise the committee on the alternate options. The committee discussed the topic and decided not to change the motion. They came to the consensus to have the County Administrator have the Architect of Record review the proposal and advise the committee on the alternate options, at a cost not to exceed $5,000.00.

Executive Session

Adjourn

(6:47pm)
Peterson adjourned the meeting.