

JACKSON/UNION REGIONAL PORT DISTRICT

MONDAY, APRIL 17, 2023 4:30 PM

, Courtroom 4

Call to Order (4:30 PM)

Members Present: Basden II, Beckman, Cissell, Curkin, Ikner, Pitts and Smithey

Also present: Tamiko Mueller, Joni Bailey

The Jackson County Administrator led the meeting.

Approval of Minutes

Communication

- I. [23-8071](#) Introductions
Everyone shook hands and introduced themselves before the meeting began. The County Administrator asked the members to please fill out the contact information sheet so the County Board office could compile the information.

Old Business

New Business

- II. [23-8072](#) Discussion of Future Meeting Items
The Jackson County Administrator began the meeting by reviewing the information provided in the meeting packet and suggesting that the Port District begin thinking about an election of a chair, secretary, and treasurer. She also mentioned that the members would need to take the Illinois Open Meetings Act training and noted the information for that would be emailed out later this week. The next point of discussion concerned future meeting items. Mueller commented that she worked with Jackson Growth Alliance (JGA) and that one thing she would like to see from the Port District is economic development. Many ideas were discussed including information on past projects, current and future funding, reaching out to other port districts for guidance, prioritizing projects, and liabilities. After a lengthy discussion the members decided that starting from scratch was a good plan and at the next meeting, they would begin with electing a chair and treasurer, discuss current and future budgeting, discuss errors and omissions insurance, and discuss by-laws.
- III. [23-8073](#) Future Meeting Date/Place/Time
This item was discussed first. It was decided to have the meetings on the 3rd Monday of the month going forward at 6pm. The meeting place was not decided. Several ideas were discussed such as a quarterly switching of counties/meeting places. Some meeting places discussed were the Jackson County Courthouse, Wolf Lake Community Center, Cobden Village Hall, and an Alto Pass location. The Jackson County Administrator commented that she would reach out to the suggested locations and inform the Port District at a later date the available locations.

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Executive Session

Adjourn (5:30 PM)

The Jackson County Administrator adjourned the meeting.