

HEALTH INSURANCE TASKFORCE
MONDAY, MARCH 13, 2023 4:15 PM
Jackson County Sheriff's Office Conference Room

Call to Order (4:15 PM)

Members Present: Battrell, Burns, Comparato, Duty, Erbes, Flanigan and Stokes
Members Absent: Bohm and Preston

Also present: Marla Dallas, Jamie Simmons

Approval of Minutes

- I. [23-7958](#) Approval of March 7, 2023 Meeting Minutes
A motion was made by Comparato, seconded by Health Department Non-Bargaining Representative Flanigan, to approve the March 7, 2023 minutes as presented. The motion carried by unanimous vote.
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Old Business

- II. [23-7959](#) Approval of FY24 Health Insurance Request for Proposal
Erbes began the discussion by commenting that at the previous meeting there was discussion of whether to have legal review the RFP and that the motion to approve the Health Insurance RFP did not pass. Erbes asked the taskforce for comments and Stokes made a motion, seconded by Duty, to approve sending the Health Insurance RFP to legal for approval. The taskforce then had a discussion of the timeline it would take the State's Attorney Office to review and approve the RFP and the amount of time that would be required for review and approval of the completed proposals by the taskforce and the County Board. Comparato suggested that the RFP be sent to outside counsel for legal review to shorten the length of time for a response. Erbes asked the County Administrator if there was a cost involved in sending the RFP to the County Insurance attorneys, OKGC. She commented there was no cost involved. Erbes allowed each taskforce member to make comments.
Comparato asked to motion to amend the original motion to send the RFP to outside counsel, OKGC, for review. The motion was seconded by Battrell. The motion passed by the following Roll Call vote:
Yes (7): Erbes, Comparato, Battrell, Stokes, Duty, Flanigan, Burns
Absent (2): Oellermann, Bohm
The taskforce then began a discussion on whether to send the RFP to the full Board this month or wait for legal review. There was a consensus of the taskforce to send the RFP to the full Board this month pending legal review.
The taskforce then voted on the original amended motion made by Stokes and seconded by Duty to proceed with the Health Insurance RFP pending legal review from outside counsel. The motion passed by the following Roll Call vote:
Yes (7): Erbes, Comparato, Battrell, Stokes, Duty, Flanigan, Burns
Absent (2): Oellermann, Bohm
Erbes asked for additional comments. Simmons questioned the timeline in the draft RFP and the number of copies required including an electronic version. The County Administrator was
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tasked with making a few revisions, changing the dates and language regarding the timeline and "sealed" bids before sending to outside counsel for review. Stokes questioned the rate change that would occur from the original bid to the actual hard number. The County Administrator asked Simmons to get her a list of all required information that insurance companies would need from the County so she could begin gathering the information to keep everyone on the same timeline.

Erbes commented that the next meeting was tentatively set for Monday, April 3rd at 4:15pm. With no further comments, Erbes asked for a motion to adjourn the meeting.

New Business

Adjourn (4:50 PM)

Comparato moved and Duty seconded to adjourn, motion carried.