

HEALTH INSURANCE TASKFORCE
MONDAY, APRIL 3, 2023 4:15 PM
Jackson County Sheriff's Office Conference Room

Call to Order (4:17 PM)

Members Present: Battrell, Burns, Comparato, Duty, Erbes, Flanigan and Stokes
Members Absent: Bohm and Preston

Also present: Jamie Simmons, Marla Dallas, Jacob Janssen, Brent Williams

Approval of Minutes

- I. [23-8012](#) Approval of March 13, 2023 Minutes
A motion was made by Comparato, seconded by AFSCME Circuit Clerk Representative Duty, to approve the March 13, 2023 minutes as presented. The motion carried by unanimous vote.
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Old Business

- II. [23-8013](#) Review of RFP Changes
Erbes began the meeting by reminding the taskforce that at the last meeting it was decided to send the health insurance RFP to outside counsel for review. The County Administrator commented that the outside counsel's recommendations were in the meeting packet for review and questions. She also commented that there had been a few extra sections added to adhere to competitive bid requirements, including an additional appendix section. The taskforce discussed some of the changes with the County Administrator including the dates in the timeline and the fact that the proposals had to now be sealed when being delivered to the County Board office. The evaluation criteria were briefly discussed, and the taskforce was given the opportunity to add any additional criteria they wanted for the evaluation process. Simmons asked the taskforce if more time could be given to the bidders to help get more accurate bids. The taskforce discussed the timeline and came to the consensus to make the due date for the proposals 5/12/23 and the opening of the proposals 5/15/23.
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New Business

- III. [23-8014](#) Evaluation Criteria
This item was briefly discussed, but no changes were suggested for the evaluation criteria. The County Administrator commented that she would make the timeline changes and hopefully have the proposal packets ready by 2pm for the public the following day.
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Executive Session

Adjourn (4:46 PM)

Comparato moved and Battrell seconded to adjourn, motion carried.
