

Finance and Administration Committee Meeting
Wednesday, May 10, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order

(5:00pm)

Present: Comparato, Ashley, Battrell, Bost, Erbes, Rendleman, Snyder

Also Present: Kevin Lister, Robert Burns, Mary Beth Varner, Joni Bailey, Kerri Gale, Tamiko Mueller, Tonya Knust

Approval of Minutes

I. 2023-89 Approval of April 10, 2023 Minutes

A motion was made by Erbes, seconded by Snyder, to approve the April 10, 2023 minutes as presented. The motion carried by unanimous vote.

Chair's Report

Insurance

II. 2023-86 Work Comp Update

The County Administrator commented that there was one employee on light duty. She also noted that for the last 2 claims discussed at previous meetings, offers had been made, but there had been no settlement update.

III. 2023-90 Payment of Hope Trust Dental & Vision Claims in the amount of \$11,459.05

A motion was made by Ashley, seconded by Erbes, to approve payment of HOPE Trust Dental & Vision Claims in the amount of \$11,459.05. The motion carried by unanimous vote.

IV. 2023-91 Payment of HOPE Trust Medical Administration Claim in the amount of \$307,057.00

A motion was made by Snyder, seconded by Bost, to approve payment of HOPE Trust Medical Administration Claim in the amount of \$307,057.00. The motion carried by unanimous vote.

The County Administrator commented that the health insurance RFP's were due this Friday to the Board office and that they would then be opened on Monday, 5/15. She reminded the committee that they would have the Health Insurance Taskforce's recommendation at the June Finance meeting.

Finance

V. 2023-87 Payment of Board Member Travel Expenses in the amount of \$4,358.98

Comparato commented that the amount on the agenda was incorrect and that the correct total was \$4,420.53.

A motion was made by Rendleman, seconded by Battrell, to approve payment of Board Member Travel Expenses in the amount of \$4,420.53. The motion carried by the following roll call vote:

Yes (7): Comparato, Ashley, Battrell, Bost, Erbes, Rendleman, Snyder

VI. 2023-88 Approval of On-Demand Claims in the amount of \$22,847.66

The County Administrator commented that the bulk of the total of on-demand claims was from postage for property tax bills.

A motion was made by Snyder, seconded by Erbes, to approve On-Demand Claims in the amount of \$22,847.66. The motion carried by unanimous vote.

VII. 2023-92 Ordinance 2023-03 Authorizing Statutory Fee Increase for Recordings in Jackson County, Illinois

Rendleman acknowledged that at the last County Board meeting he voted against the fee increase. He commented that he had since had a conversation with ASA Bailey and now understands the increase and the reason behind it.

A motion was made by Rendleman, seconded by Erbes, to approve Ordinance 2023-03 Authorizing Statutory Fee Increase for Recordings in Jackson County, Illinois. The motion carried by unanimous vote.

VIII. 2023-93 Delinquent Tax Resolution 2023-64 Parcel #14-05-229-012
Delinquent Tax Resolution 2023-65 Parcel #15-23-453-001
Delinquent Tax Resolution 2023-66 Parcel #14-04-479-005
Delinquent Tax Resolution 2023-67 Parcel #14-09-126-029

A motion was made by Bost, seconded by Ashley, to approve Delinquent Tax Resolution 2023-64 through 2023-67. The motion carried by unanimous vote.

IX. 2023-94 Cash Summaries by Bank

Informational only. No update given.

X. 2023-95 Revenue and Expense by Department

Informational only. No update given.

Labor

Old Business

New Business

XI. 2023-96 Solid Waste Discussion

Ms. Gale provided the committee with a solid waste management fee report and a solid waste fund expenditures report. The committee had a long discussion regarding the difference between unrestricted and restricted funds and whether there was a policy or plan for the usage of restricted funds. The committee also discussed whether the County could designate dilapidated property to be wasteful. Ms. Gale answered many questions from the committee. After much debate, the committee came to the consensus to have Ms. Gale begin looking into what would be required to create a plan for the expenditure of the restricted solid waste funds.

Executive Session

Adjourn

(5:41pm)

Ashley moved and Bost seconded to adjourn. The motion carried by unanimous vote.