

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, FEBRUARY 6, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order (5:00 PM)

Members Present: Ashley, Battrell, Comparato, D. Bost, Erbes and Rendleman
Members Absent: Snyder

Also present: Kevin Lister, Chad Hill, Kenton Schafer, Joni Bailey, Robert Burns, Mary Beth Varner, Josh Barringer

Approval of Minutes

- I. [23-7855](#) Approval of January 9, 2023 Minutes
A motion was made by Erbes, seconded by Ashley, to approve the January 9, 2023 minutes as presented. The motion carried by unanimous vote.
-

Chair's Report

Insurance

- II. [23-7856](#) Work Comp Update
The County Administrator commented that there were currently 4 active work comp cases.
- III. [23-7857](#) Payment of HOPE Trust Dental & Vision Claims in the amount of \$5,556.72
A motion was made by Ashley, seconded by Battrell, to approve payment of HOPE Trust Dental & Vision Claims in the amount of \$5,556.72. The motion carried by unanimous vote.
- IV. [23-7858](#) Payment of HOPE Trust Medical Administration Claim in the amount of \$307,920.00
A motion was made by Erbes, seconded by Ashley, to approve payment of HOPE Trust Medical Administration Claim in the amount of \$307,920.00. The motion carried by the following vote:
Yes: 5 - Ashley, Battrell, Comparato, Erbes and Rendleman
Absent: 2 - D. Bost and Snyder
-

Finance

- V. [23-7859](#) Payment of Board Member Travel Expenses in the amount of \$4,964.86
(D. Bost Arrived.)
A motion was made by Rendleman, seconded by Erbes, to approve payment of Board Member Travel Expenses in the amount of \$4,964.86. The motion carried by the following vote:
Yes: 6 - Ashley, Battrell, Comparato, D. Bost, Erbes and Rendleman
Absent: 1 - Snyder
- VI. [23-7860](#) Approval of On Demand Claims in the amount of \$85,901.00
Rendleman questioned the large amount of On Demand Claims, noting this was higher than previous months. The County Administrator commented that this month's On Demand Claims included some ARPA payments.
-

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, FEBRUARY 6, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

A motion was made by Ashley, seconded by Erbes, to approve the On Demand Claims in the amount of \$85,901.00. The motion carried by the following vote:

Yes: 6 - Ashley, Battrell, Comparato, D. Bost, Erbes and Rendleman

Absent: 1 - Snyder

VII. [23-7861](#)

Delinquent Tax Resolution 2023-55 Parcel #14-04-378-003

Delinquent Tax Resolution 2023-56 Parcel #09-33-402-010

Delinquent Tax Resolution 2023-57 Parcel #06-21-103-009

A motion was made by Rendleman, seconded by Battrell, to approve Delinquent Tax Resolution 2022-55 thru 2022-57. The motion carried by unanimous vote.

VIII. [23-7862](#)

Tyler Technologies Enterprise Public Safety Software

Burns began the discussion by informing the committee about the need for the program upgrade, commenting that with this new program, information could be shared between the Ambulance, the Sheriff's Department, and IT. He also noted that Carbondale would soon be using the program and that information could be shared with them as well. The committee discussed the cost and how the program would be paid for. Rendleman questioned why the committee was just now hearing about the need for this program and then questioned why this wasn't brought up to the 911 Board. The committee continued their discussion with information from Schafer on how the program would work and a reiteration of the need for the upgraded program. Rendleman also questioned if there would be a need for new hardware with this program update. The committee continued the discussion before agreeing to make a motion to approve the program.

A motion was made by Rendleman, seconded by Ashley, to approve recommendation the full Board the Tyler Technologies Enterprise Public Safety Software subject to a cost coordination breakdown in-house and subject to a 911 Board analysis for cost sharing purposes. The motion carried by the following vote:

Yes: 6 - Ashley, Battrell, Comparato, D. Bost, Erbes and Rendleman

Absent: 1 - Snyder

IX. [23-7863](#)

SW Connector Funding

Erbes commented that at the recent SI Connect Taskforce meeting he attended, each stakeholder was asked to appropriate \$500 for future meetings, travel, local costs, etc. He noted that he was formally asking the board to fund the \$500 request.

A motion was made by Ashley, seconded by Erbes, to approve the Southwest Connector funding in the amount of \$500. The motion carried by unanimous vote.

X. [23-7864](#)

Municode Codification

The County Administrator gave a quick history of the Countys need for Ordinance and Resolution Codification. He commented that this program would allow all County resolutions and ordinances to not only be available online, but also would allow them to be searchable documents. The County Administrator also mentioned that this codification program would interact with the new website program the County would soon be using.

A motion was made by Rendleman, seconded by Ashley, to approve the Municode Codification subject to a review analysis of any contract by the State's Attorney Office. The motion carried by unanimous vote.

XI. [23-7865](#)

IT Budget Adjustment for Assessments

A motion was made by Erbes, seconded by D. Bost, to approve the IT Budget Adjustment for Assessments in the amount of \$7,500. The motion carried by unanimous vote.

XII. [23-7866](#)

Assessment Lease and Utilities Payments

The County Administrator commented on the document in the meeting packet. She noted that Assessment bills have been previously paid from Tort Liability and asked the committee if that should continue to be done so. Her recommendation was to pay the remaining 2023

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, FEBRUARY 6, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

Assessment bills out of Contingency and then budget money accordingly next year in the Assessments line items.

A motion was made by Rendleman, seconded by Ashley, to approve paying the Assessment Lease and Utilities from Contingency for the remainder of 2023. The motion carried by the following vote:

Yes: 6 - Ashley, Battrell, Comparato, D. Bost, Erbes and Rendleman

Absent: 1 - Snyder

XIII. [23-7867](#)

Allocated ARPA Funds

The County Administrator commented on the updated spreadsheet available in the meeting packet which included all allocated ARPA funds. Rendleman questioned what happened to funds that were not spent and if the Board could ask for those funds back. The board had a brief discussion and decided to have the County Administrator provide a list of leftover funds by July of this year to review before budget season so those funds could be reallocated.

XIV. [23-7868](#)

Cash Summaries By Bank

No update given. This item was informational only.

XV. [23-7869](#)

Revenue and Expense by Department

No update given. This item was informational only.

Labor

Old Business

New Business

Executive Session

XVI. [23-7870](#)

Executive Session under 2 (c) 11 of the Illinois Open Meetings Act to discuss Litigation

A motion was made by Erbes and seconded by Ashley to go into Executive Session under 2 (c) 11 of the Illinois Open Meetings Act to discuss Litigation. The motion was approved by the following roll call vote:

Yes (6): Comparato, Ashley, Bost, Erbes, Battrell, Rendleman

Once out of executive session, a motion was made by Rendleman and seconded by Ashley to approve offering the maximum amount of the discussed range during executive session. The motion was approved by unanimous vote.

Adjourn (6:43 PM)

D. Bost moved and Erbes seconded to adjourn, motion carried.