

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, MARCH 6, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order (5:00 PM)

Members Present: Ashley, Battrell, Comparato, D. Bost, Erbes, Rendleman and Snyder

Also present: Mary Beth Varner, Kenton Schafer, Josh Barringer, Kevin Lister, Cleta Shirley, Joni Bailey, Chad Hill, Robert Burns, Liz Hunter, Melinda Woker

Approval of Minutes

- I. [23-7943](#) Approval of February 6, 2023 Minutes
A motion was made by Erbes, seconded by Ashley, to approve the February 6, 2023 minutes as presented. The motion carried by unanimous vote.
-

Chair's Report

Insurance

- II. [23-7945](#) Work Comp Update
The County Administrator commented that there were no major updates. She noted that there were a couple of open work comp cases and that the one discussed in executive session at last month's meeting had been settled.
- III. [23-7946](#) Payment of HOPE Trust Dental & Vision Claims in the amount of \$3,848.17
A motion was made by Ashley, seconded by Snyder, to approve payment of HOPE Trust Dental & Vision Claims in the amount of \$3,848.17. The motion carried by unanimous vote.
- IV. [23-7947](#) Payment of HOPE Trust Medical Administration Claim in the amount of \$319,283.00
A motion was made by Snyder, seconded by Erbes, to approve payment of HOPE Trust Medical Administration Claim in the amount of \$319,283.00. The motion carried by the following vote:
Yes: 7 - Ashley, Battrell, Comparato, D. Bost, Erbes, Rendleman and Snyder
- V. [23-7948](#) Draft Health Insurance Request for Proposal
The County Administrator commented that this item was just for review and that the document would be presented to the Health Insurance Taskforce at Tuesday night's meeting. She also noted that if the committee had any suggestions, to please submit them to her before the full Board meeting. The committee had a brief discussion about the document and made a few suggestions for additions before moving on to the next agenda item.
-

Finance

- VI. [23-7949](#) Payment of Board Member Travel Expenses in the amount of \$3,499.96
This item was moved to the full Board agenda to include one Board members travel voucher.
- VII. [23-7950](#) Approval of On-Demand Claims in the amount of \$15,552.55
-

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, MARCH 6, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

- VIII. [23-7952](#) A motion was made by Ashley, seconded by D. Bost, to approve the On-Demand Claims in the amount of \$15,552.55. The motion carried by unanimous vote.
Tyler Technologies Enterprise Public Safety Software Agreement
Rendleman made a motion, seconded by Erbes to approve the Tyler Technologies Enterprise Public Safety Software Agreement subject to determination of how the County would finance the agreement. The committee began a discussion of the cost breakdown and whether the agreement should be paid for in full or financed over time. It was decided that paying in full would be more beneficial for the County. The discussion continued on where the funds would come from. Schafer and Burns agreed that they could find the money in their current budget. Ashley then made an amendment to the first motion to approve paying for the agreement from the current Ambulance and Sheriff's Office budget. The committee then voted on the motions. A motion was made by Ashley, seconded by D. Bost, to approve paying for the Tyler Software Agreement from the current Ambulance and Sheriff's Office budget. The motion carried by the following vote:
Yes: 7 - Ashley, Battrell, Comparato, D. Bost, Erbes, Rendleman and Snyder
A motion was made by Rendleman, seconded by Erbes, to approve the Tyler Technologies Enterprise Public Safety Software Agreement. The motion carried by the following vote:
Yes: 7 - Ashley, Battrell, Comparato, D. Bost, Erbes, Rendleman and Snyder
- IX. [23-7951](#) Carbondale Warming Center Donation Request
There was a brief discussion of whether to pay this from contingency or cash reserves. A motion was made by Ashley, seconded by Battrell, to approve the Carbondale Warming Center Donation Request in the amount of \$40,000 to be paid from contingency. The motion carried by the following vote:
Yes: 7 - Ashley, Battrell, Comparato, D. Bost, Erbes, Rendleman and Snyder
- X. [23-7953](#) Future Non-Profit Funding
This item was moved to the Legislative & Public Safety committee for discussion.
- XI. [23-7954](#) Cash Summaries by Bank
No update given for this agenda item.
- XII. [23-7955](#) Revenue and Expense by Department
Hunter commented that this report did not include the normal interest information from the bank due to the totals not being available when the report was created.

Labor

Old Business

New Business

Battrell questioned whether the committee should discuss creating some type of cash reserves policy. Comparato agreed to include the item on the April Finance & Administration meeting agenda. He asked Hunter to do a short educational presentation on cash reserves. Hunter commented that Brian Chapman in the County Board office would be better at explaining the information to the committee. Hunter agreed to ask Chapman to attend the April Finance & Administration committee meeting with her to give a presentation on cash reserves so the committee would be more informed before making any decisions on the topic.

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, MARCH 6, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

Executive Session

Adjourn (5:59 PM)

Rendleman moved and Ashley seconded to adjourn, motion carried.

DRAFT