

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, APRIL 12, 2021 5:00 PM
DIAL IN NUMBER (US) 1-312-584-2401 MEETING ID: 1378275#
OR
HTTPS://CALL.LIFESIZECLOUD.COM/1378275
PLEASE MUTE WHEN NOT SPEAKING

Call to Order (5:00 PM)

Members Present: Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman

Also present: Maureen Berkowitz, Josh Barringer, Kenton Schafer, Liz Hunter, Jennifer Lindsey, Mary Beth Varner, Robert Burns, Julie Peterson, Sharee Langenstein, Orval Rowe, Cindy Svanda, Frank Byrd, Jeff Whitbeck

Approval of Minutes

- I. [21-5918](#) Approval of March 8, 2021 Minutes
A motion was made by D. Bost, seconded by Calandro, to approve the March 8, 2021 minutes as presented. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
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Chair's Report

Insurance

- II. [21-5919](#) Work Comp Update
The County Administrator noted that all of the current requested documents had been submitted for the audit. She also noted that there were no current work comp cases.
- III. [21-5920](#) Payment of HOPE Trust Dental & Vision Claims in the amount of \$13,458.35
A motion was made by Erbes, seconded by Rendleman, to approve the payment of HOPE Trust Dental & Vision Claims in the amount of \$13,458.35. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- IV. [21-5921](#) Payment of HOPE Trust Medical Administration Claim in the amount of \$286,410.00
A motion was made by Calandro, seconded by Rendleman, to approve the payment of HOPE Trust Medical Administration Claim in the amount of \$286,410.00. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- V. [21-5922](#) Property and Liability Insurance Bid
Comparato noted that this was requested because the County had not gone out for bid in approximately 6 years. The County Administrator noted that the County's current specifications were put into this draft. Mueller questioned how this information will get out to the public and the County Administrator noted that it would be posted on the County's website and that there would be an ad in the newspaper. She also noted that there was a 30 day response deadline and that anyone who responded would receive an emailed copy of the application per their request. Rendleman and Langenstein discussed choosing a litigation counsel to add to the bid, to which Langenstein replied that there were no problems with the current one and that she didn't see any reason to add a request at this time. Rendleman also questioned unmanned
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aircraft, such as the County drone. The County administrator noted she could put that in the draft before it was sent to the State's Attorney for review.

A motion was made by D. Bost, seconded by Rendleman, to approve recommendation to the full Board the Property and Liability Insurance Bid with the approval of the State's Attorney Office. The motion carried by the following vote:

Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman

Finance

- VI. [21-5924](#) Approval of On-Demand Claims in the amount of \$51,726.08
The County Administrator reviewed the claims noting that a large portion of the claims was due to the quarterly tourism bureau payment, the Sheriff's office purchase of a vehicle that had already been decided on, and training for various offices.
A motion was made by Calandro, seconded by Rendleman, to approve the On-Demand Claims in the amount of \$51,726.08. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- VII. [21-5925](#) Payment of Board Member Travel Expenses in the amount of \$2,856.85
A motion was made by Rendleman, seconded by Erbes, to approve of payment of Board Member Travel Expenses in the amount of \$2,856.85. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- VIII. [21-5926](#) Payment of JGA Invoice in the amount of \$10,000.00
A motion was made by D. Bost, seconded by Mueller, to approve payment of the Jackson Growth Alliance Invoice in the amount of \$10,000.00. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- IX. [21-5929](#) Sheriff's Office Budget Adjustments
Comparato noted that this would provide flexibility for re-staffing the courthouse for in-person trials later in the year. Rendleman questioned the dollar amount and how it would affect IMRF vs. SLEP. Burns responded with a dollar amount and the County Administrator noted that it would be around a \$2,000 difference and would affect 3 people.
A motion was made by Calandro, seconded by Erbes, to approve the Sheriff's Office Budget Adjustments. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- X. [21-5933](#) Grant Engineer Costs
The County Administrator communicated to the committee that the Board office has been in the process of applying for a 10 million dollar Homeland Security Grant to help fund an EOC center for the County. She noted that this has been a quick turn around as the office has only had a week to put together the request. Rendleman questioned whether this was part of the EOC center that had begun construction at the airport. The County Administrator communicated that this was not part of the airport and that this was a separate request. She also noted that the office had received 24 letters of support from surrounding businesses and counties.
- XI. [21-5927](#) Election Judges Pay Increase
Byrd reiterated the reason behind his request to increase the election judges pay.
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- XII. [21-5935](#) A motion was made by Rendleman, seconded by Calandro, to approve the Election Judges Pay Increase. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
Illinois State Association of Counties Membership Fee
Comparato noted that this item would be paid from the UCCI fund line item. Peterson communicated to the committee that they should check into the Illinois Association of County Board Members newsletter due to information of upcoming bills in the general assembly. She noted that it would be a good thing to know what information is out there.
A motion was made by Erbes, seconded by Mueller, to approve Payment of the Illinois State Association of Counties Membership fee in the amount of \$647.00. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- XIII. [21-5936](#) County Administrator Salary
This item was discussed in Executive Session.
- XIV. [21-5930](#) Cash Summaries by Bank
This item was informational only.
- XV. [21-5931](#) Revenue by Department
This item was informational only.
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Labor

Old Business

New Business

Executive Session

- XVI. [21-5938](#) Executive Session under 2 (c) 1 of the Illinois Open Meetings Act to discuss Performance and Salary
A motion was made by Rendleman, seconded by Mueller, to approve going into Executive Session under 2 (c) of the Illinois Open Meetings Act to discuss Performance and Salary. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
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Adjourn (6:29 PM)

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Once out of Executive Session, a motion was made by Rendleman and seconded by Mueller for the committee to authorize the Finance Chair to work with the County Administrator to create a proposal for salary consideration to be presented at the May Finance Meeting. The motion was approved by the following roll call vote:

YES (6): Comparato, Basden, Calandro, Erbes, Mueller, Rendleman

Absent (1): D. Bost

A motion was made by Calandro and seconded by Rendleman to adjourn, motion carried.