

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, MAY 10, 2021 5:00 PM
DIAL IN NUMBER (US) 1-312-584-2401 MEETING ID: 1378275#
OR
HTTPS://CALL.LIFESIZECLOUD.COM/1378275
PLEASE MUTE WHEN NOT SPEAKING

Call to Order (5:00 PM)

Members Present: Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman

Also present: Mary Beth Varner, Liz Hunter, Julie Peterson, Maureen Berkowitz, Sharee Langenstein, Joe Cervantez, Robert Burns, Jennifer Lindsey, Kenton Schafer, Christine Snyder

Approval of Minutes

- I. [21-5966](#) Approval of April 12, 2021 Minutes
A motion was made by Calandro, seconded by Erbes, to approve the April 12, 2021 minutes as presented. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
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Chair's Report

Insurance

- II. [21-5967](#) Work Comp Update
The County Administrator noted that the work comp audit should be completed by the end of the current month, and that the County had only one person with a claim as of May. Rendleman questioned the department of the claim and the County Administrator responded that it was the Ambulance Department. Rendleman then questioned the type of claim and the County Administrator noted that she was not comfortable giving that information on an open call.
- III. [21-5968](#) Payment of HOPE Trust Dental & Vision Claims in the amount of \$12,823.22
A motion was made by Erbes, seconded by D. Bost, to approve payment of HOPE Trust Dental & Vision Claims in the amount of \$12,823.22. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- IV. [21-5969](#) Payment of HOPE Trust Medical Administration Claim in the amount of \$278,796.00
A motion was made by Erbes, seconded by D. Bost, to approve the payment of HOPE Medical Administration Claim in the amount of \$278,796.00. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- V. [21-6025](#) Property and Liability Insurance
Comparato began the discussion by giving some background information concerning Property & Liability Insurance since the last bid had occurred. Comparato asked Langenstein to elaborate on the email she had written to the Board, which she did citing that the County was still in negotiations with the owner of the property of the collapsed building and that the new criminal reform bill could require additional coverage for Sheriff's Deputies. Comparato asked if the committee went ahead with the RFP, would she have time to review and provide feedback by Thursday of the current week, to be ready for the full County Board meeting next week.
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Langenstein noted that it could possibly be done, but that the bids may not be accurate, again citing the information in her email. Rendleman questioned why this matter was still on-going and asked if it was appropriate to go out for bid while excluding the wall from the RFP.

Langenstein commented that she would be happy to review the RFP and Rendleman again questioned if there was a way around the issues so the County could go out for bid. Calandro motioned to go out for bid including the wall and the possibility of additional coverage for the Sheriff's Deputies. Before this motion was voted on, the committee continued its discussion and then amended the motion to wait 30 days and bring the matter back at the June Finance meeting.

A motion was made by Calandro, seconded by Rendleman, to approve amending the first motion made and waiting 30 days bringing the item back to the committee in June. The motion carried by the following vote:

Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman

A motion was made by Calandro, seconded by D. Bost, to approve going out for bid with the current RFP including the Willis Building. The motion carried by the following vote:

Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman

Finance

- VI. [21-5970](#) Approval of On-Demand Claims in the amount of \$50,884.94
The County Administrator noted that the two big call outs for the month on the On-Demand claims were the payment of primary election workers and the courts purchasing electronic equipment before jury trials begin this month.
A motion was made by D. Bost, seconded by Calandro, to approve the On-Demand Claims in the amount of \$50,884.94. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- VII. [21-5971](#) Payment of Board Member Travel Expenses in the amount of \$2,433.65
A motion was made by Rendleman, seconded by Mueller, to approve payment of the Board Member Travel Expenses in the amount of \$2,433.65. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- VIII. [21-5972](#) Approval of Delinquent Tax Resolution 2021-43 Parcel #13-30-157-004, 005
Delinquent Tax Resolutions 2021-43 thru 2021-47 were all voted for in one motion. The corresponding agenda items are 21-5927 thru 21-5976.
A motion was made by D. Bost, seconded by Rendleman, to approve to approve Delinquent Tax Resolutions 2021-43 through 2021-47. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- IX. [21-5973](#) Approval of Delinquent Tax Resolution 2021-44 Parcel #7048
- X. [21-5974](#) Approval of Delinquent Tax Resolution 2021-45 Parcel #05-17-326-006, 007
- XI. [21-5975](#) Approval of Delinquent Tax Resolution 2021-46 Parcel #16-25-402-001, 002
- XII. [21-5976](#) Approval of Delinquent tax Resolution 2021-47 Parcel #16-25-402-009, 010
- XIII. [21-5977](#) Jackson Growth Alliance Budget Adjustment
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- XIV. [21-5978](#) A motion was made by Mueller, seconded by D. Bost, to approve the Jackson Growth Alliance Budget Adjustment in the amount of \$10,000. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
Funding to Investigate Water Damage at Courthouse
Peterson mentioned that the Real Property committee voted to forward the funding request to the Finance committee for approval. She also noted that the committee was looking to the future beyond the water damage to eventually include painting and repair work.
A motion was made by Calandro, seconded by Erbes, to approve funding to investigate water damage at the courthouse in the amount of \$5,400.00. The motion carried by the following vote:
Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman
- XV. [21-5979](#) Treasurer's Office Supplemental Appropriation Request
Comparato began the discussion by informing the committee that he had spoken with Treasurer Hunter prior to the meeting and that he believed the request for additional funds should be denied at this time. Comparato then reminded the committee that there was only about \$75,000 left in contingency that needs to last the rest of the year and that the committee just approved getting an estimate for repairs to the courthouse. Hunter made her case for the appropriation request. Comparato then asked if there was a way to find the money she was requesting from her current budget, or if it was possible to wait until the next fiscal year and work the request into the FY22 budget. Hunter noted why she was requesting the appropriation now citing possible retirement of two current employees. She noted that it was not possible to wait until budget time and that everything in her current budget is statutorily required. Peterson asked if there was money in the building maintenance fund to help with the appropriation request. There was a long discussion between Rendleman, Comparato, Hunter and the other committee members about past and future appropriation requests. This led Rendleman to make a motion to approve the \$12,000 request. D. Bost commented that he was not in favor of this and that he felt no decision should be made until budget time.
A motion was made by Rendleman, seconded by Erbes, to approve the Treasurer's Office Supplemental Appropriation Request. The motion failed by the following vote:
Yes: 3 - Erbes, Mueller and Rendleman
No: 4 - Basden II, Calandro, Comparato and D. Bost
- XVI. [21-5980](#) State's Attorney Office Supplemental Appropriation Request
Mr. Cervantes was asked to give some background information for his supplemental appropriation request. He broke down the information for the committee and noted that despite the total on his request, he was only asking for approximately \$18,000. The committee asked questions and had a lengthy discussion. Calandro commented that he felt since the committee voted no for the Treasurer's Office request, they should do the same for this particular request and noted that he felt it should wait until budget time. Comparato asked questions of Cervantez including if he had had discussions with the Sheriff to see if it was possible to expand his officers capacity to assist. Comparato also asked why the request was only for two years and whether the positions would be eliminated after those two years. He then asked how the State's Attorney Office would cut their budget to account for the additional \$134,000 for the next fiscal year. Basden asked what legal ramifications there were if trials were not moved forward and asked if it was possible to hire a part-time investigator rather than a full-time one. Rendleman motioned for the committee to approve \$18,000 from contingency.

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A motion was made by Rendleman, seconded by Mueller, to approve using \$18,000 from contingency to support the State's Attorney Office Supplemental Appropriation Request. The motion failed by the following vote:

Yes: 3 - Erbes, Mueller and Rendleman

No: 4 - Basden II, Calandro, Comparato and D. Bost

XVII. [21-5981](#)

Cash Summaries by Bank

This item was informational only.

XVIII. [21-5982](#)

Revenue by Department

This item was informational only.

Labor

Old Business

New Business

Executive Session (6:42 PM)

Rendleman left the meeting after voting to go into Executive Session.

XIX. [21-6021](#)

Executive Session under 2 (c) 1 of the Illinois Open Meetings Act to discuss Performance and Salary

A motion was made by D. Bost, seconded by Erbes, to approve the committee going into Executive Session under 2 (c) of the Illinois Open Meetings Act to discuss Performance and Salary. The motion carried by the following vote:

Yes: 7 - Basden II, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman

A motion was made by Mueller, seconded by Calandro, to approve going forward with the decision made during the Executive Session. The motion carried by the following vote:

Yes: 5 - Basden II, Calandro, Comparato, Erbes and Mueller

No: 1 - D. Bost

Absent: 1 - Rendleman

Adjourn (6:59 PM)

Mueller moved and D. Bost seconded to adjourn, motion carried.