

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, JULY 11, 2022 5:00 PM
JACKSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM

Call to Order (5:00 PM)

Members Present: Ashley, Comparato, D. Bost, Erbes and Snyder
Members Absent: Mueller and Rendleman

Also present: Kenton Schafer, Mary Beth Varner, Liz Hunter, Cleta Shirley, Chad Hill, Gene Basden, Mitch Burdick

Approval of Minutes

- I. [22-7237](#) Approval of June 13, 2022 Minutes
A motion was made by Erbes, seconded by Snyder, to approve the June 13, 2022 minutes as presented. The motion carried by unanimous vote.
-

Chair's Report

Insurance

- II. [22-7238](#) Work Comp Update
No update given this month.
- III. [22-7239](#) Payment of HOPE Trust Dental & Vision Claims in the amount of \$11,662.08
A motion was made by Snyder, seconded by Erbes, to approve the payment of HOPE Trust Dental & Vision Claims in the amount of \$11,662.08. The motion carried by unanimous vote.
- IV. [22-7240](#) Payment of HOPE Trust Medical Administration Claim in the amount of \$280,488.00
A motion was made by Ashley, seconded by Snyder, to approve the payment of HOPE Trust Medical Administration Claim in the amount of \$280,488.00. The motion carried by unanimous vote.
-

Finance

- V. [22-7241](#) Payment of Board Member Travel Expenses in the amount of \$2,205.07
A motion was made by Ashely and seconded by Erbes to approve payment of Board Member Travel Expenses in the amount of \$2,205.07. Before anyone voted on the motion, the committee had a discussion about the per diem issue with meetings and the possibility of changing the language in the by-laws. Both Ashley and Erbes withdrew their motion and the committee agreed to move the agenda item to the full Board meeting next week. They also discussed having a State's Attorney Representative at the Legislative meeting to answer some of their questions before the Board meeting.
- VI. [22-7242](#) Approval of On Demand Claims in the amount of \$337,604.02
Hunter commented that the claims were higher this month was due to paying the election judges and paying the health department their requested ARPA money.
-

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, JULY 11, 2022 5:00 PM
JACKSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM

- VII. [22-7243](#) A motion was made by Erbes, seconded by Ashley, to approve On Demand Claims in the amount of \$337,604.02. The motion carried by unanimous vote.
Payment of County Monthly Claims in the amount of \$310,675.64
A motion was made by Snyder, seconded by D. Bost, to approve payment of County Monthly Claims in the amount of \$310,675.64. The motion carried by unanimous vote.
- VIII. [22-7244](#) Highway Budget Adjustment
Burdick explained the reason behind the Highway budget adjustment request and answered questions from the committee.
A motion was made by Erbes, seconded by Ashley, to approve the Highway Budget Adjustment. The motion carried by unanimous vote.
- IX. [22-7245](#) Cash Summaries by Bank
Hunter commented that the County had received their second installment of ARPA funds.
- X. [22-7246](#) Revenue & Expense by Department
Hunter commented that she had added expenses to the report so the committee could see what each department brings in and what each department spends.
- XI. [22-7247](#) Financial Overview
Hunter gave a Financial Overview presentation and discussed the reporting she provides at the Finance meetings as it pertains to government accounting. She answered questioned from the committee and explained the difference in some of the terminology used in the reporting.
-

Labor

Old Business

New Business

Burdick explained the Highway departments delay in equipment delivery and his restrictions concerning budget authority for future purchases of equipment. Comparato commented that there was currently no solution, but that he would follow up with the County Administrator, Treasurer, Chairman, and the Auditors to see if a solution could be brought to the Board for approval.

Executive Session

Adjourn (5:47 PM)

Erbes moved and D. Bost seconded to adjourn, motion carried.