

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, SEPTEMBER 12, 2022 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order (5:00 PM)

Members Present: Ashley, Comparato, D. Bost, Erbes, Mueller, Rendleman and Snyder

Also present: Mary Beth Varner, Kenton Schafer, Jennifer Lindsey, Cleta Shirley, Chad Hill, Liz Hunter, Joni Bailey

Approval of Minutes

- I. [22-7406](#) Approval of August 8, 2022 Minutes
Rendleman asked to change the wording under Chair's Report to say that the air compressors had "gone" out, not "went" out. That change has been made.
A motion was made by Ashley, seconded by Snyder, to approve the August 8, 2022 meeting minutes as amended with the above mentioned change. The motion carried by unanimous vote.
-

Chair's Report

Insurance

- II. [22-7407](#) Work Comp Update
The County Administrator commented that she had sent in the information to obtain the renewal amount for budgeting purposes.
- III. [22-7418](#) HOPE Trust Renewal
A motion was made by Rendleman, seconded by Erbes, to approve the HOPE Trust Renewal with the caveat that the Board goes out for bid for health insurance for 2024. The motion carried by unanimous vote.
- IV. [22-7408](#) Payment of HOPE Trust Dental & Vision Claims in the amount of \$14,744.19
A motion was made by Erbes, seconded by Mueller, to approve the HOPE Trust Dental & Vision Claims in the amount of \$14,744.19. The motion carried by unanimous vote.
- V. [22-7409](#) Payment of HOPE Trust Medical Administration Claim in the amount of \$288,513.00
A motion was made by Rendleman, seconded by Ashley, to approve the HOPE Trust Medical Administration Claim in the amount of \$288,513.00. The motion carried by the following vote:
Yes: 7 - Ashley, Comparato, D. Bost, Erbes, Mueller, Rendleman and Snyder
-

Finance

- VI. [22-7410](#) Payment of Board Member Travel Expenses in the amount of \$2,386.40
A motion was made by Rendleman, seconded by Ashley, to approve the payment of Board member travel expenses in the amount of \$2,467.97. The motion carried by the following vote:
Yes: 7 - Ashley, Comparato, D. Bost, Erbes, Mueller, Rendleman and Snyder
- VII. [22-7411](#) Approval of On Demand Claims in the amount of \$2,467.97
-

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, SEPTEMBER 12, 2022 5:00 PM
Jackson County Sheriff's Office Conference Room

- VIII. [22-7412](#) A motion was made by Snyder, seconded by Ashley, to approve On Demand Claims in the amount of \$2,467.97. The motion carried by unanimous vote.
Payment of County Monthly Claims in the amount of \$468,635.76
A motion was made by Erbes, seconded by Snyder, to approve payment of County Monthly Claims in the amount of \$468,635.76. The motion carried by the following vote:
Yes: 6 - Ashley, Comparato, D. Bost, Erbes, Mueller and Snyder
Abstain: 1 - Rendleman
- IX. [22-7419](#) Ambulance Budget Adjustments
Schafer explained the budget adjustment requests noting that one was for fuel expenses to finish out the year and the other was for IT Software.
A motion was made by Erbes, seconded by Mueller, to approve the Ambulance Budget Adjustments. The motion carried by unanimous vote.
- X. [22-7413](#) Carry Over Request Resolution
The County Administrator explained that the resolution is intended for the County Board to allow capital funds to be carried over from one budget year to the next, noting that this would create the appearance of an unbalanced budget. She also noted that this resolution was created due to several County departments dealing with national supply chain issue when it comes to purchasing capital items or completing capital projects. The committee discussed the resolution and asked questions from the County Administrator and the Treasurer for clarification.
A motion was made by Snyder, seconded by Erbes, to approve the Carry Over Budget Resolution. The motion carried by unanimous vote.
- XI. [22-7415](#) County Board Department Budget
The County Administrator commented that this was the same County Board Department budget that was discussed at last week's Executive Meeting. She asked for the committee to look over the budget requests and make any changes. Rendleman questioned specific line items and then began a discussion of paying back Solid Waste Funds. He questioned Hill on what the Health Departments plan was for spending Solid Waste Funds. Hill replied that it wasn't his decision to make and that the funds are County money. Rendleman suggested that the Board re-think it's urgency to pay back the Solid Waste Fund and that it may not need to budget that line item.
- XII. [22-7421](#) Discussion and Consideration of Purchase of Real Property
This item was discussed during executive session. Once out of executive session, D. Bost motioned and Snyder seconded to authorize and direct the County Administrator to hire an appraiser. The motion carried by unanimous vote.
- XIII. [22-7416](#) Cash Summaries By Bank
No update given.
- XIV. [22-7417](#) Revenue and Expense by Department
No update given.

Labor

Old Business

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, SEPTEMBER 12, 2022 5:00 PM
Jackson County Sheriff's Office Conference Room

New Business

Executive Session

XV. [22-7420](#) Executive Session under 2 (c) 5 of the Illinois Open Meetings Act to discuss Real Property
A motion was made by Erbes, seconded by Mueller, to approve going into Executive Session
under 2 (c) 5 of the Illinois Open Meetings act to discuss Real Property. The motion carried by
the following vote:

Yes: 7 - Ashley, Comparato, D. Bost, Erbes, Mueller, Rendleman and Snyder

Adjourn (6:33 PM)

Erbes moved and D. Bost seconded to adjourn, motion carried.