

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, NOVEMBER 14, 2022 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order (5:04 PM)

Members Present: Ashley, Comparato, D. Bost, Erbes and Mueller
Members Absent: Rendleman and Snyder

Also present: Kenton Schafer, Robert Burns, Jennifer Lindsey, Josh Barringer, Joni Bailey, Cleta Shirley, Liz Hunter, Chad Hill

Approval of Minutes

- I. [22-7524](#) Approval of September 12, 2022 Minutes
A motion was made by Mueller, seconded by D. Bost, to approve the September 12, 2022 minutes as presented. The motion carried by unanimous vote.
- II. [22-7525](#) Approval of October 12, 2022 Budget Hearing Minutes
A motion was made by Mueller, seconded by Ashley, to approve the October 12, 2022 Budget Hearing minutes as presented. The motion carried by unanimous vote.
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Chair's Report

Insurance

- III. [22-7526](#) Work Comp Update
The County Administrator commented that she would have information available on work comp settlements at the next Finance meeting. D. Bost began a brief discussion of the levy number used for budgeting for work comp and what the deductible amount for claims was. The County Administrator commented that the levy number was based on department wages and the deductible amount for claims was based on the type of claim.
- IV. [22-7527](#) 2023 Work Comp Renewal
A motion was made by Ashley, seconded by D. Bost, to approve recommendation to the full Board the 2023 Work Comp Renewal. The motion carried by unanimous vote.
- V. [22-7528](#) Payment of HOPE Trust Dental & Vision Claims in the amount of \$7,943.58
A motion was made by Mueller, seconded by D. Bost, to approve payment of the HOPE Trust Dental & Vision Claims in the amount of \$7,943.58. The motion carried by unanimous vote.
- VI. [22-7529](#) Payment of HOPE Trust Medical Administration Claim in the amount of \$278,232.00
A motion was made by Ashley, seconded by D. Bost, to approve payment of the HOPE Trust Medical Administration Claim in the amount of \$278,232.00. The motion carried by the following vote:
Yes: 4 - Ashley, Comparato, D. Bost and Mueller
Absent: 3 - Erbes, Rendleman and Snyder
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Finance

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- VII. [22-7530](#) Payment of Board Member Travel Expenses in the amount of \$4,152.67
A motion was made by Ashley, seconded by D. Bost, to approve payment of Board Member Travel Expenses in the amount of \$4,152.67. The motion carried by the following vote:
Yes: 4 - Ashley, Comparato, D. Bost and Mueller
Absent: 3 - Erbes, Rendleman and Snyder
- VIII. [22-7531](#) Approval of On-Demand Claims in the amount of \$126,915.41
A motion was made by D. Bost, seconded by Ashley, to approve On-Demand Claims in the amount of \$126,915.41. The motion carried by the following vote:
Yes: 4 - Ashley, Comparato, D. Bost and Mueller
Absent: 3 - Erbes, Rendleman and Snyder
- IX. [22-7532](#) Delinquent Tax Resolution 2022-54 Parcel #05-05-306-009
Delinquent Tax Resolution 2022-55 Parcel #05-05-381-003
Delinquent Tax Resolution 2022-56 Parcel #06-21-104-005
Delinquent Tax Resolution 2022-57 Parcel #13-30-153-017
Delinquent Tax Resolution 2022-58 Parcel #13-30-330-011
Delinquent Tax Resolution 2022-59 Parcel #13-30-330-013
Delinquent Tax Resolution 2022-60 Parcel #13-30-330-029
Delinquent Tax Resolution 2022-61 Parcel #14-04-201-017
Delinquent Tax Resolution 2022-62 Parcel #13-30-135-006
Delinquent Tax Resolution 2022-63 Parcel #13-30-135-017
Delinquent Tax Resolution 2022-64 Parcel #14-04-183-007
Delinquent Tax Resolution 2022-65 Parcel #14-08-252-007
Delinquent Tax Resolution 2022-66 Parcel #15-16-427-004
Delinquent Tax Resolution 2022-67 Parcel #16-24-153-003
Delinquent Tax Resolution 2022-68 Parcel #14-09-107-005
Items IX 22-7532 and X 22-7533 were voted on as one item.
A motion was made by D. Bost, seconded by Mueller, to approve Delinquent Tax Resolutions 2022-54 thru 2022-88. The motion carried by unanimous vote.
- X. [22-7533](#) Delinquent Tax Resolution 2022-69 Parcel #14-09-107-028
Delinquent Tax Resolution 2022-70 Parcel #05-05-153-012
Delinquent Tax Resolution 2022-71 Parcel #13-30-135-005
Delinquent Tax Resolution 2022-72 Parcel #14-03-330-010, 011, 012
Delinquent Tax Resolution 2022-73 Parcel #14-04-480-008, 009
Delinquent Tax Resolution 2022-74 Parcel #14-04-481-003, 004
Delinquent Tax Resolution 2022-75 Parcel #14-04-481-005, 006
Delinquent Tax Resolution 2022-76 Parcel #14-04-481-007
Delinquent Tax Resolution 2022-77 Parcel #14-04-483-005, 006
Delinquent Tax Resolution 2022-78 Parcel #14-09-203-004, 005
Delinquent Tax Resolution 2022-79 Parcel #14-09-203-006, 007
Delinquent Tax Resolution 2022-80 Parcel #14-09-203-008
Delinquent Tax Resolution 2022-81 Parcel #14-09-204-005
Delinquent Tax Resolution 2022-82 Parcel #15-16-430-006
Delinquent Tax Resolution 2022-83 Parcel #05-17-332-016
Delinquent Tax Resolution 2022-84 Parcel #5104
Delinquent Tax Resolution 2022-85 Parcel #13-16-404-005
Delinquent Tax Resolution 2022-86 Parcel #13-16-404-006
Delinquent Tax Resolution 2022-87 Parcel #13-16-404-007
Delinquent Tax Resolution 2022-88 Parcel #6344
- XI. [22-7537](#) Basketball Court Funding
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The committee had a brief discussion of who has funded the Jackson County Housing Districts request to repair 2 basketball court facilities and how much the Board should donate. A motion was made by Mueller, seconded by Ashley, to approve recommendation to fund the Jackson County Housing District Basketball Court request in the amount of \$500.00. The motion carried by unanimous vote.

XII. [22-7552](#)

Esri Agreement

The committee had a brief discussion on this agenda item. The County Administrator commented that this agenda item was for GIS software and that the funding would come from previously approved ARPA funds.

A motion was made by D. Bost, seconded by Mueller, to approve recommendation to the full Board the approval of the ESRI Agreement pending legal approval. The motion carried by unanimous vote.

XIII. [22-7553](#)

Bruce-Harris Agreement

(5:26pm Erbes Arrived) The County Administrator commented that this agenda item was for the map making part of GIS and that the funding would come from previously approved ARPA funds.

A motion was made by Erbes, seconded by Mueller, to approve recommendation to the full Board the approval of the Bruce-Harris Agreement pending legal approval. The motion carried by unanimous vote.

XIV. [22-7534](#)

County Investments

Hunter provided the committee with an updated Investment policy and shared updates of changes noting that the County is seeing higher reserves than it has in recent history which allows for more flexibility for investment and that the Federal Reserve has raised rates significantly. These are expected to rise above 5% over the next year which gives a great opportunity for investments. Hunter reviewed the following items:

- The bank that holds the majority of the County's cash has agreed to maintain a rate of .25% above the Fed Rate for all of the County's accounts.
- In an effort to diversify and work more directly with a local bank, \$1.2M from County General has been invested in laddered CDs. These are split into six CDs with maturity dates as listed below. Laddering allows for greater liquidity of funds, with one CD maturing every six months. The County's financial needs and standing will be taken into account every six months, and the funds will either be removed into a 36-month CD or cashed. The interest rate on the 36-month CD is set at 3.5%.
 - CD A - 6 months
 - CD B - 12 months
 - CD C - 18 months
 - CD D - 24 months
 - CD E - 30 months
 - CD F - 36 months
- An additional \$1M will be invested with broker, North Shore Private Asset Management, in high yield, FDIC insured US Treasury Bills, Corporate Bonds, and Government Bonds. This investment will mature in 9 months, at which time it will be reevaluated.
- Currently in communication with a local bank regarding short-term investment of unspent ARPA funds.

Hunter discussed the investment policy with the committee and answered questions regarding the updates and reporting.

XV. [22-7538](#)

Cash Summaries by Bank

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Hunter informed the committee that the Cash Summaries by Bank report would now include the CDs for the Board to review.

XVI. [22-7539](#)

Revenue and Expense by Department
No update given for this item.

Labor

Old Business

New Business

Executive Session

Adjourn (6:02 PM)

Ashley moved and D. Bost seconded to adjourn, motion carried.