

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, DECEMBER 13, 2021 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order (5:00 PM)

Members Present: Ashley, Calandro, Comparato, D. Bost, Erbes, Mueller and Rendleman

Also present: Kenton Schafer, Jennifer Lindsey, Mary Beth Varner, Chad Hill, Liz Hunter

Approval of Minutes

- I. [21-6602](#) Approval of November 8, 2021 Minutes
A motion was made by Calandro, seconded by Ashley, to approve the November 8, 2021 minutes as presented. The motion carried by unanimous vote.
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Chair's Report

Insurance

- II. [21-6603](#) Work Comp Update
No update was given.
- III. [21-6604](#) Payment of HOPE Trust Dental & Vision Claims in the amount of \$6,226.60
A motion was made by Erbes, seconded by Calandro, to approve payment of the HOPE Trust Dental & Vision Claims in the amount of \$6,226.60. The motion carried by unanimous vote.
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Finance

- IV. [21-6605](#) Payment of County Monthly Claims in the amount of \$1,104,104.48
A motion was made by Ashley, seconded by D. Bost, to approve payment of County Monthly Claims in the amount of \$1,104,104.48. The motion carried by the following vote:
Yes: 5 - Ashley, Calandro, Comparato, D. Bost and Erbes
Absent: 1 - Mueller
Abstain: 1 - Rendleman
- V. [21-6606](#) Approval of On Demand Claims in the amount of \$82,810.23
Rendleman questioned the amount of On Demand checks. Ms. Varner explained that there was a vehicle purchased for the Sheriff's office and some items for the jail that had to be paid before placing the order.
A motion was made by Calandro, seconded by Erbes, to approve payment of On Demand Claims in the amount of \$82,810.23. The motion carried by the following vote:
Yes: 6 - Ashley, Calandro, Comparato, D. Bost, Erbes and Rendleman
Absent: 1 - Mueller
- VI. [21-6607](#) Payment of Board Member Travel Expenses in the amount of \$2,914.06
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Rendleman agreed to make the motion to approve the per diems if the amount of his per diem was reduced by \$55. He noted the mistake of being charged for two meetings in one day. The amount the committee voted on was reduced by \$55 and totaled \$2,859.06.
A motion was made by Rendleman, seconded by D. Bost, to approve payment of Board Member Travel Expenses in the amount of \$2,859.06. The motion carried by the following vote:
Yes: 6 - Ashley, Calandro, Comparato, D. Bost, Erbes and Rendleman
Absent: 1 - Mueller

- VII. [21-6608](#) Delinquent Tax Resolution 2021-73 Parcel #14-04-337-023
Agenda items VII-XVII were voted on as one item. Rendleman question why the committee was seeing so many delinquent tax resolutions. Hunter explained the process to the committee noting that this was the final step of the County approving the sale of the properties to new owners.
A motion was made by D. Bost, seconded by Erbes, to approve Delinquent Tax Resolution 2021-73 through 2021-83. The motion carried by unanimous vote.
- VIII. [21-6609](#) Delinquent Tax Resolution 2021-74 Parcel #19-29-427-010
- IX. [21-6610](#) Delinquent Tax Resolution 2021-75 Parcel #05-05-328-001
- X. [21-6611](#) Delinquent Tax Resolution 2021-76 Parcel #18-03-151-010
- XI. [21-6612](#) Delinquent Tax Resolution 2021-77 Parcel #05-17-330-004, 005
- XII. [21-6613](#) Delinquent Tax Resolution 2021-78 Parcel #14-03-332-028
- XIII. [21-6614](#) Delinquent Tax Resolution 2021-79 Parcel #14-09-355-002
- XIV. [21-6615](#) Delinquent Tax Resolution 2021-80 Parcel #15-16-281-009
- XV. [21-6616](#) Delinquent Tax Resolution 2021-81 Parcel #16-16-281-021
- XVI. [21-6617](#) Delinquent Tax Resolution 2021-82 Parcel #15-22-254-008
- XVII. [21-6618](#) Delinquent Tax Resolution 2021-83 Parcel #6153
- XVIII. [21-6619](#) Resolution 2021-84 Appellate Prosecution Resolution
A motion was made by Rendleman, seconded by Mueller, to approve Resolution 2021-84 Appellate Prosecution Resolution. The motion carried by unanimous vote.
- XIX. [21-6620](#) Cash Summaries By Bank
Ms. Hunter noted that this was the usual monthly report. Rendleman questioned the ending balance and whether this was cash money in the bank for the County. He also questioned what is paid out of the money. Hunter replied that the monthly claims will be coming out of the balance as well as a payroll.
- XX. [21-6621](#) Revenue By Department
Ms. Hunter commented that there would be another property tax distribution in January which will be booked to the prior fiscal year.

Labor

Old Business

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New Business

Executive Session

Adjourn (5:19 PM)

Ashley moved and D. Bost seconded to adjourn, motion carried.