

EXECUTIVE COMMITTEE
THURSDAY, MARCH 2, 2023 5:00 PM
Jackson County Sheriff's Office Conference Room

Call to Order (5:00 PM)

Members Present: Calandro, Comparato, Erbes, Peterson and Phillips
Members Absent: Mueller and Snyder

Also present: Brian Chapman, Josh Barringer, Joni Bailey, Tonya Knust, Bart Hagston, Mary Beth Varner

Approval of Minutes

- I. [23-7916](#) Approval of January 5, 2023 Minutes
A motion was made by Comparato, seconded by Peterson, to approve the January 5, 2023 minutes as presented. The motion carried by unanimous vote.
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Communications

Internal Office Matters

- II. [23-7917](#) Broadband Update
Chapman gave an update to the committee on possible grant dates and the committee's concern with the lack of sample contract language to use with a partner provider. Bailey stated she is happy to assist, but suggested Connect Jackson County should seek specialized outside counsel to assist as we need to get it right. Chapman deferred to Barringer to introduce the idea of reserving a strand of fiber for possible county government use. The Executive Committee agreed to allow Chapman to explore this idea with interested providers.
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Computing Services

Barringer commented that ransomware has been an increasing problem and he asked that everyone be conscious of links and attachments they receive.

Appointments

- III. [23-7918](#) Open Appointments in March 2023{9}*
1. 708 Mental Health Board (1)
2. Blairsville Water District (2)
3. Buncombe Water District (1)
4. ETSB 911 (1)
5. Natural Resources Economic Development Board (2)*
6. Southern Most Illinois Tourism Bureau (1)
A motion was made by Erbes, seconded by Comparato, to approve recommendation to the full Board the appointment of Kie Layne to the Natural Resources Economic Development Board. The motion carried by unanimous vote.
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Old Business

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New Business

- IV. [23-7919](#) ISACo Dues
A motion was made by Comparato, seconded by Erbes, to approve Jackson County paying the ISACo dues. The motion carried by unanimous vote.
- V. [23-7920](#) Retreat Funding
The County Administrator commented that the Board Office needed an approval for future Board retreat funding in the amount of \$1500.
A motion was made by Comparato, seconded by Peterson, to approve future retreat funding in the amount of \$1500. The motion carried by unanimous vote.
- VI. [23-7921](#) William "Bill" Alstat Award
The consensus of the committee was to make no changes to the material provided in the packet for the William "Bill" Alstat Award. The County Administrator commented that the information would be sent out next week and would be posted on the website.
- VII. [23-7922](#) Legal Opinions for County Contracts/Agreements
The County Administrator commented that at the last Board meeting it had been asked that the Executive Committee review and discuss the process for the State's Attorney Office to provide legal opinions for County contracts/agreements before the items were brought to a committee for approval to pass the item to the full Board. She mentioned that she had met with ASA Bailey and that they had created a request form to help streamline the process. The committee discussed the current process of having the State's Attorney Office review all new requests for review and/or drafting of policies, contracts, agreements, etc. either before being submitted to a committee or after committee (if requested) before being voted on at the full Board meeting including the minimum lead time that was outlined in the memo provided to the committee. The committee came to the consensus to keep the process the same and to utilize the newly created request form to help with streamlining the process. It was also mentioned that the State's Attorney Office would provide a monthly report to the Legislative & Public Safety Committee which would include reviews of any SAO legal opinion requests.

Executive Session

Adjourn (5:39 PM)

Erbes moved and Comparato seconded to adjourn, motion carried.