

Jackson/Union Regional Port District Meeting
Monday, May 15, 2023 6:00 PM
Wolf Lake Community Center

Call to Order

(6:00pm)

Present: Basden, Beckman, Cissell, Curkin, Ikner, Pitts, Smithey

Also Present: Tamiko Mueller

The Jackson County Administrator led the meeting.

Approval of Minutes

1. 2023- Approval of April 17, 2023 Minutes
101

A motion was made by Curkin, seconded by Basden, to approve the April 17, 2023 minutes as presented. The motion carried by unanimous vote.

Communication

The Jackson County Administrator read an email she had received regarding the need for the board to elect an Ethics Officer, which is a new elected position for port districts. This officer would need to be noted in the Illinois State Comptroller's next report. The County Administrator also mentioned that more information regarding the officer would be forthcoming.

Old Business

2. 2023- Meeting Dates
102

The Jackson County Administrator commented that for the Jackson County Board staff, there was a conflict with meeting on the 3rd Monday of the month. The board discussed other meeting dates and came to the consensus to meet on the 1st Monday of the month beginning in June.

3. 2023- OMA/FOIA Training
103

The Jackson County Administrator reminded the board members to complete their OMA/FOIA training if they had not yet done so.

New Business

4. 2023- Election of Chair
104

Before the election of the board chair began, there was a brief discussion of the rules the board wanted to set forth for voting. They decided to use paper voting. Mr. Pitts nominated himself for Chair and/or Vice-Chair. Mr. Ikner nominated Ms. Cissell for Chair. The board then voted to elect their chair. Mr. Kent was elected (4 to 3) to be Chair of the Jackson/Union Port District.

5. 2023- Election of Vice-Chair
105

Mr. Basden nominated Ms. Cissell for vice-chair, while Mr. Ikner seconded the nomination. The vote was unanimous to elect Ms. Cissell to be Vice-Chair of the Jackson/Union Port District.

6. 2023- Election of Treasurer
106

Mr. Beckman nominated himself to be the board Treasurer. The vote was unanimous to elect Mr. Beckman for the role of the Jackson/Union Port District Treasurer.

7. 2023- Election of Secretary
107

Mr. Pitts offered the services of the Union County Clerk to be the Port District Secretary, commenting that he would do the services for free, but only if no one on the board wanted the position. The consensus of the board was to ask Lance Meisenheimer (Union County Clerk) to be the Jackson/Union Port District Secretary.

8. 2023- Election of Ethics Officer
108

The board discussed the position of Ethics Officer and at first decided to table the nomination until the next meeting. The discussion continued and the board decided to nominate Mr. Basden to the position of Ethics Officer. The vote was unanimous to elect Mr. Basden as the Jackson/Union Port District Ethics Officer.

9. 2023- Errors and Omissions Insurance
109

The Jackson County Administrator commented that after a conversation with the Jackson County insurance company, she had spent some time researching to find an insurance company that would be a fit for the Port District's needs. She noted that she had reached out to a company in St. Louis to get a quote for Errors and Omissions insurance. The County Administrator also commented that she had requested a quote for work comp insurance as well. The quotes should be available by the next Port District meeting.

10. 2023- Attorney
110

The Jackson County Administrator commented that having an attorney would become more beneficial when the board begins to enter into agreements. Mr. Pitts suggested reaching out to Elvis Cameron in Jonesboro. The County Administrator commented that she would reach out to see if he was available and how much he would charge. She noted she would have the information by the next board meeting.

11. 2023- Budgeting
111

The Jackson County Administrator commented that the board could either levy taxes, bonds, or approach their respective County Board and ask for start up money. Mr. Pitts questioned how

much would be needed for a start-up and it was estimated around \$25K-\$50K for the first full year, but \$10K would be enough to get them through the remainder of this fiscal year. Mr. Pitts commented that he would talk with the Union County Board to see what they could provide. Mueller commented that she could talk to the Jackson County Board to see what they could provide. Basden suggested that the ask to the Jackson County Board should come from one of the Port District Board members. Basden then suggested that the board begin asking the Jackson County Board by first approaching the Jackson County Finance Committee, then take the request to the full Board. Mueller suggested the board should make their initial request to the Jackson County Real Property committee rather than the Finance Committee. The board discussed the matter and decided to have Basden make the first request to the Jackson County Finance committee in June, then send their request to the Jackson County Board.

Executive Session

Adjourn

(6:34pm)

Curkin motioned and Basden seconded to adjourn. The motion carried by unanimous vote.